

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 2nd FEBRUARY 2021

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr B Keane, Cllr J Dumper, Cllr P Boulton, Cllr P Jenkins, Cllr J Mann, Cllr W Baillie, Cllr Mrs. T Olorenshaw & Cllr J Hodgson.

In attendance: Heather Bournier-Clerk
HCC Andrew Gibson
TVBC Cllr Alison Johnston.
1 Member of public

The meeting was held via zoom in accordance with COVID 19 guidelines. The Chairman welcomed everyone present to the meeting.

Apologies for Absence

507) H CC Gibson had confirmed he would be late joining the meeting.

Public Participation

508) A member of the public asked a question as to why the issue of flooding on Rookery Lane has not been resolved and why therefore it is not on the agenda. He suggested the ditch needs to be cleared by using a small digger and suggested the Parish Council should get the work done by the lengthsman.

Cllr James said just because this is not on the agenda does not mean this is no longer being considered. The responsibility for this issue does not lie with the Parish Council and they cannot carry out work on land that is the responsibility of either Hampshire County Council or private landowners. He knows HCC Andrew Gibson is pursuing the matter and he will speak to him again about this.

The same member of public suggested that Southern Water was responsible. The Clerk said when this had been suggested in the past, she had spoken to several people at Southern Water to ascertain there were only foul water drains in this area and rainwater run-off was the responsibility of the local authority.

Declarations of Interest

509) Cllr Jenkins declared an interest in the concern raised over the gates installed at Chicken Field.

Co-option of new Councillor

510) James Hodson had expressed an interest in serving as a Parish Councillor. Details of his skills and experiences had been circulated to all Councillors who agreed unanimously to co-opt him to the council. The Clerk will arrange for the necessary forms to be completed.

Planning

511) The following decisions by TVBC were noted:

20/02978/TREES – tree work, Rectory Lane Cottage- no objection

20/02995/TREES- fell 2 leylandii St Mary's Church- no objection

20/02905/FULLS- & 20/02906/LBWS- replacement windows 29 High Street - withdrawn

Resolved: that the planning decisions on the following applications were endorsed:

21/00181/FULLS alteration to outbuilding including bifold doors-Top House- no objections

21/00236/TREES-Tree works The Chapter House, Rectory Lane -no objections

21/00030/FULLS- Single storey orangery, Wisteria Cottage- no objections

21/0011/LBWS- change to fence line and driveway, Clifton Cottage- no objections

512) County and Borough Councilors' Report

HCC Andrew Gibson reported that the HCC budget for the next financial year is being considered he said lots of revenue streams will be diminished for example car parking fees and the whole funding stream for community buildings has been cancelled. He will lobby against this if he can.

He confirmed he has sent a highways report to the Clerk who will circulate to all Parish Councillors.

Finally, he said there are concerns regarding the high levels of the water table and the impact

on flooding issues. In connection with this he confirmed he recently visited Broughton Village with HCC highways engineers to view the reported problems in the hope that solutions can be found. He confirmed he had seen the resident who had raised the issue of flooding in Rookery Lane during this visit.

TVBC Cllr Johnstone confirmed the Mid Test Matters magazine has been published and she asked that the Unity Transport system highlighted is promoted in the village. She also asked that the latest climate change information be highlighted.

She said she has spoken to the TVBC officer regarding the CIL bid. He has confirmed all bids will be reviewed and those selected will go before cabinet in May when she will be present and support the bid from Broughton.

She confirmed she had spoken to the landlady of the village pub about possible grants and would be happy to offer help to any other village organisations.

Finally, she agreed to visit the site of flooding in the village and take photographs which she will share with HC Andrew Gibson to facilitate a discussion to establish if TVBC can help in any way.

Minutes

513) **Resolved:** The minutes of the meeting held on 5th January were confirmed as a correct record and signed by the Chairman. Proposed Cllr Boulton, seconded Cllr Elliott. All agreed.

Matters arising

514) None

Street Light Queenwood Road

515) Cllr Keane confirmed that the new LED light had been ordered which would be fitted in due course hopefully by early April.

Disabled access Hinwood Close

516) Cllr Elliot said he was yet to receive a report from Hampshire County Council with regard to what work they might carry out to assist with disabled access in Hinwood Close. The Clerk was asked to chase this.

Cllr Elliott asked that an update on the traffic calming work also be obtained as this appeared to have started and then stopped.

Cemetery proposed sign and road improvements

517) Cllr Jenkins had circulated photographs and costs of a selection of possible signs. The options were discussed and it was agreed that a wooden sign raised from the ground by approx. 2ft6 would be most in keeping. Cllr Jenkins will ask the company who have produced the low ladder style sign to produce a design for a sign inscribed on one side to install alongside the road.

Lengthsman work & funding.

518) The Clerk confirmed the Lengthsman scheme was to continue in the next financial year when a further £1000 funding will be available. She confirmed there was funding remaining for the current year. Cllr Olorenshaw had asked for some work to be carried out on track 25 as this was very overgrown, however as this a byway The Clerk will report this to countryside services.

Cllr Elliot said he had been approached about muddy footpaths with a request to lay bark chippings. It was agreed this work could not be carried out while so wet. This will be considered when the footpaths have dried out.

Cllr Baillie said it was possible some work could be necessary to hedges at the allotments later in year.

Cllr James said the hedge at the cemetery had been cut back and the site now needs clearing. It was agreed that Cllr James should ask the Lengthsman to help with this.

Sports Field and new pavilion update

519) Cllr Elliott confirmed he still awaits any response from TVBC to the submitted CIL bid. No funding from HCC is currently available.

Concerns have been raised about dogs on the Sports Field. It has been agreed that dogs should only be on the sports field on leads and Cllr Dumper said he will ensure signs

confirming this will be erected at every entrance.

Finally, the Parish Council were happy to note the field is being used by families during lockdown when no formal sports matches are allowed.

School Lane Completion work

520) Cllr Boulton reported that Salisbury Green has had its annual cut. He also confirmed the final Land Transfer document and Deed of Variation has been reviewed and agreed and will now be signed. However, exchange will not take place until confirmation is received from TVBC that Linden have paid all the developer contributions required under the S106 agreements already in place.

The path between the rear of the properties adjacent to the cemetery has been officially recorded on the map attached to the Land transfer document, with agreement in the document that this will be maintained, including the cutting of the hedge. It is not a public footpath, but an access path for maintenance. Utility maps have also been provided which will be helpful when meeting with MUGA construction companies. Salisbury Green hedge on the B3084 side has been trimmed, with some saplings left to reach maturity. Along with the School Lane hedge, it will need to be assessed for replanting/coppicing in winter 2021.

Cllr James raised concerns about ever increasing solicitor costs and suggested that no further instructions should be given to the solicitor without a discussion coming before the council. All Councillors agreed.

Retirement of Parish & County Councillors

521) Cllr Boulton said he felt it was very important to arrange something to thank Graham Cowley who had resigned as a councillor after 25 years of service and Cllr Gibson who was also about to finish his time as County Councillor. It was agreed a social event should be organised later in the year when covid restrictions were eased.

Clerks Report

522) The Clerk reported as follows: -

A further covid 19 business grant has been applied for which is intended to support the Sports Pavilion while it was closed for business. The previous grants received will be used to help pay ongoing utility bills. The Sports Club committee will provide invoices to the Clerk who will transfer funds to pay them in order that an audit trail can be maintained. Cllr James said other expenditure had been incurred to assist with covid secure opening after the first lockdown and all agreed these loans should be used to meet this expenditure. Cllr Dumper will arrange for details to be sent to the Clerk.

The census survey discussed at the previous meeting had been completed by the Clerk with help from Broughton Good Neighbours. Some information regarding the census had also been posted to the Website.

The Clerk said she had received an email concern from a parishioner regarding gates installed at Chicken Field. These gates had been discussed at a previous meeting and the Clerk had obtained some information regarding the planning rules for this type of access. After some discussion it was agreed the Clerk should seek specific advice regarding this particular installation.

Footpaths and hedge Clearance.

523) Countryside Access have indicated the kissing gates removed from Trickledown Farm could be used in other locations in the village. Cllrs Olorenshaw and Elliott had recently sent photographs to all Councillors of possible sites. The Clerk will relay the information to Countryside Access and if they agree the sites to be suitable contact will be made with landowners to seek their agreement and assistance with fitting the gates

Finance

524) Balances in the bank accounts were noted as: -

31/01/2021: TSB Charity account £137078.32

TSB Business Instant £71672.20

Payments Resolved: that the following payments be approved, online transactions approved and cheques signed:

H Bournier sal

£483.60

HMRC	£2.60
H Bournier exp	£18.00
Geoff Elliot Farming	£638.75
Temple Ford design Ltd	£1890.00

Retrospective

Water rated DD £73.59

A request to purchase two new defibrillator batteries at a cost of £180 each was agreed.

Invoices for hedge cutting had been received as follows:-

Sports field hedge plus one pass on Buckholt Road verge	£190 plus VAT Total £228
Roadside hedge School Lane to end of Whiteshoot pavement	£160 plus VAT Total £192
Playground hedge behind Plough Gardens garages	£160 plus VAT Total £192
Cemetery beech hedge plus widening gateway, brambles etc	£210 plus VAT Total £252
Millenium garden	£200 plus VAT Total £240
Extra hedge trimming around allotments plus hedge trimming adjacent to new development	£200 plus VAT Total £240

Total:

£1120 plus VAT Total £1344

All Councillors agreed payments should be made.

Items to carry forward

525) Community climate change initiative- Cllrs Baillie and James will attempt to kick start this initiative by asking for help from parishioners
Registration of the Village Hall with the Land Registry
New equipment at skate park

526) Correspondence

The following correspondence had been received and was discussed
Confirmation of upcoming road closures
Complaint about the poor road surface in Queenwood Road caused by Virgin Media
Confirmation that the registration of the Sports Field and Fripps Acre Playing Field with Land Registry were now complete.

Items for next meeting

527) S106 funds for School Lane- research by Cllrs James, Elliot & Boulton
Possible new road in cemetery
Spending of general S106 funds

Any Other Business

528)

Cllr James said he wished to hold a performance review meeting with the Clerk via zoom. All Councillors agreed.

Cllr Baillie said some concerns had been raised about hedges at the allotments however a recent working party had carried out some work which had improved these. He said he thought most rents had been paid. The Clerk will liaise with him to reconcile this.

Cllr Jenkins said he will attend the AGM of the Broughton Bus group which will be via zoom. Currently no bus services were operating.

Cllr James said he had noticed that dog poo bins in the village were overflowing, particularly the one by the village hall. The Clerk said she would establish when these had last been emptied and the frequency these should be attended to.

Date of next meeting

529) Tuesday 2nd March 2021 at 7.30pm via zoom.