

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 7th NOVEMBER 2023**

Present: Cllr J Hodgson (Chairman), Cllr R Robson, Cllr K McAllister, Cllr M Mossman & Cllr J Morrison.

In attendance: Heather Bourner-Clerk

HCC David Drew

TVBC Cllr A Johnson

2 Members of public

**Apologies for Absence**

1. Apologies for absence had been received from Cllr J Dumper, Cllr J Mann, Cllr A Taylor and Cllr B Keane.

**Co-option new Councillors**

2) Cllr Hodgson said there is still a vacancy for a Parish Councillor but as yet there have been no expressions of interest.

**Public Participation**

3) The members of public were present to hear the Parish council views on a planning application.

**Declarations of Interest**

4) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

**Minutes**

5) **Resolved:** The minutes of the meeting held on 3<sup>rd</sup> October were confirmed as a correct record and were signed by the Chairman. Proposed Cllr McAllister seconded Cllr Robson. All agreed

**Planning**

8) **The following decisions by TVBC were noted:**

23/02661/TREES- reduce Ash tree- Linden House, High Street- no objection

23/02162/FULLS- two storey side extension-Meadow View, 12 Downs Close-permission

23/02056/trees & 23/02053/trees-tree works 1 Hinwood House- no objections

23/01947/trees-tree works Clifton Cottage- no objections

**Resolved: that the planning decisions on the following applications were endorsed:**

23/02671/CLPS- lawful dev certificate to station mobile home, Quercus, Salisbury Road- Concerns were raised that this could become a permanent building in the future. The Clerk will approach TVBC to understand if there are any time limits as to how long the structure can remain and how these are monitored.

22/00917/FULLS- erection of dwelling & package treatment plant-land rear of the Cottage, Rookery Lane-no objections

23/02515/FULLS-demolish out buildings and erect extensions -Hillside, Salisbury Road-no objections

23/02696/FULLS- creation of conservation lake-Broughton Grange-Concerns were raised about where the water to fill the lake would come from and also in times of heavy rainfall and high water tables, where any overspill would go. The Clerk will contact TVBC for more information on this aspect.

23/02796/TREES- tree works, Clifton Cottage, High Street-no objections

23/02841/TREES- tree works, Old Church Farm, High Street-no objections

**7) County and Borough Councillors' Report**

**HCC David Drew had provided a full report which can be seen at appendix 1.**

**TVBC Cllr Johnston** -highlighted the next TVAPTC meeting on Thursday 23<sup>rd</sup> November when the updated council toolkit is to be discussed which may be useful for the

Neighbourhood Plan steering group. She confirmed the additional CIL bid for the Sports Pavilion rebuild will come before TVBC cabinet in December. Finally, she highlighted the recent resilience forum, some details particularly from Mottisfont Parish Council could be useful to BERG. The Clerk will ask them to share their power point.

### **Remembrance Wreath**

8) Cllr Hodgson said he had received a request for the Parish Council to purchase and lay a wreath at the Remembrance Service. The minimum donation was £30 however all agreed a donation of £50 should be made. Cllr Hodgson will lay the wreath.

### **Sports Field Update**

9) Cllr Hodgson confirmed the lease document had now been signed and the original copy will be given to the Clerk to retain. Details of further grant requests are awaited.

### **Neighbourhood Plan**

10) Cllr McAllister confirmed meetings of five working members of the Neighbourhood Plan steering group have taken place in October. They have been reviewing plans from other parishes to provide them with a framework for a draft Broughton document. Once they have a draft, they will seek advice as to how to proceed.

### **Clerks Report**

11) The Clerk reported as follows: -

A telephone conversation with Patrick Hunter of Shentons solicitors on 6<sup>th</sup> November confirmed the plan that Linden's solicitor is to produce has not yet been received by Shentons. The plan will be sent by post and not electronically.

All the necessary forms regarding change of signatories on the Parish Council bank accounts have been completed by Councillors. The Clerk will now process these.

Damage to the verge on Romsey Road was reported to Hampshire Highways who have confirmed they will not be carrying out any repairs at present.

The worn paint on the Queenwood Road to highlight the visual narrowing has been reported to Hampshire Highways, as has the zig zag paintwork near the school.

A claim to S106 funding to cover the costs of the bird nest swing has been submitted to TVBC. The claim for the new fence fitted some time ago has now been paid.

£25 prize money has been sent to Test Valley School as previously agreed.

Meeting dates for 2024 were agreed as the second Tuesday of each month except August when no meeting takes place. The Annual Parish meeting date will be agreed early in the new year.

Finally, a further very high estimated water bill for the allotments has been received. Cllr McAllister will speak to a villager who had suggested they knew where the water meter for the allotments was sited.

### **Footpaths & Grass Maintenance.**

12) Cllr Morrison reported he is still waiting to meet HCC regarding the deteriorating sluice bridge on footpath 12. He confirmed the broken handrail on footpath 13 has been reported. Finally, he asked all Councillors to pass on details of any footpath repairs required.

### **Finance**

13) Balances in the bank accounts

i) 27/09/2023: -

TSB Charity account £248027.12

TSB Business Instant £72744.26

United Trust £30969.44

ii) To approve the following payments and authorise on line transactions: -

H Bourner salary	£644.33
H Bourner exp	£18.00
HMRC	£49.00
Grass and Grounds	£540.24
Hugo Fox	£11.99
Ace Liftaway	£312.00
ICO	£35.00
HCC street lighting	£379.55

**Retrospective**

Test Valley School	£25.00
Sports Committee	£1000.00

iii) A draft budget for 24/25 had been circulated and was discussed. All Councillors agreed to review the figures in order that a precept figure could be agreed at the December meeting.

**15) Items to carry forward**

School Lane completion  
Review of allotment tenancy agreements and fees

**19) Correspondence**

The Clerk confirmed she had received:

An email confirming a bench has now been fitted in the cemetery with thanks to the Parish Council for facilitating this.

An email regarding the purchase of plots in the Memorial Garden

Details of reported crimes in the area

SSE newsletters and updates on power outage and work during storm Ciaran

Details of the next Thriving Communities workshop on Wednesday 1<sup>st</sup> November

**New items for next meeting**

20) Water levels in Rookery Lane at Butlers Cottage.

**Community news**

21)

**Date of next meeting**

22) 7.30 pm on Tuesday December 5<sup>th</sup> 2023

**Appendix 1**

**Report from HCC David Drew**

**Next steps towards an updated Hampshire Minerals and Waste Plan**

Hampshire's five minerals and waste planning authorities are entering the next stage in updating the Hampshire Minerals and Waste Plan - fulfilling their collective duty to ensure that the whole area can continue to provide a steady and adequate supply of minerals for building homes, schools, hospitals and roads, as well as provide sufficient waste resources and facilities

Over the next two months, an update of the Hampshire Minerals and Waste Plan (the 'Proposed Submission Plan') is set to be considered by each of the five authorities (Hampshire County Council, New Forest National Park Authority, Portsmouth City Council, Southampton City Council and South Downs National Park Authority) to determine whether each Authority agrees that further consultation can take place prior to the Plan being submitted to the Government's Planning Inspectorate for examination.

The Hampshire Minerals and Waste Plan is evidence-based and is in line with national planning policy. The local policies contained within the Plan guide the decisions that each of the five minerals and waste planning authorities make when determining planning applications for minerals extraction or waste infrastructure and operations.

<https://www.hants.gov.uk/News/20231101HantsMinWastePlanSubmission>

**Voice of Hampshire's youth take to national political stage**

Members of the Hampshire Youth Parliament are set to be the voice of Hampshire's young people on the national stage, after being appointed Chair of the Government's Youth Select Committee and the South-East Youth Parliament Debate Lead

Dmitrijs Meiksans, Hampshire MYP for the North West, has been elected as Debate Lead for the South East region at the UK Youth Parliament sitting at the House of Commons on Friday 17 November.

For the first time ever MYPs will debate a Bill in the House of Commons. Hampshire MYPs will help make history by leading one of the five debates on:

- Holiday hunger
- Quality of food
- Standardisation
- Financing/funding
- Additional pricing

They are currently holding elections for the next round of Youth MPs, with voting beginning on 30 October.

<https://www.hants.gov.uk/News/23102023hypnews>

### **Meals on Wheels – helping you to stay well during the colder months**

To coincide with national Meals on Wheels Week, Hampshire County Council is reminding local residents that Meals on Wheels are available to anyone with a long-term health condition who may struggle to shop for or prepare food for themselves

Meals on Wheels are designed for anyone over the age of 18 living with a health condition who has difficulty shopping or cooking for themselves.

Hampshire County Council's Meals on Wheels are provided by Health and Independent Living Support (HILS) and currently cost £8.50 for a two-course hot meal (a third course is £1.50 extra), with afternoon tea costing £3.95.

National Meals on Wheels Week is organised by the National Association of Care Caterers to celebrate the service and the vital role it plays in supporting older and vulnerable people living in local communities across the country.

<https://www.hants.gov.uk/News/20231030mealswheels>

### **Hampshire's community pantry network grows as more help announced with cost-of-living challenges**

More residents of Eastleigh and Test Valley will soon be able to join the thousands of Hampshire people who use community pantries to stretch their grocery budget each week, with the announcement of a county-wide package of support totalling more than £424,000



Pilands Wood Community Association in Bursledon, and Test Valley charity Unity have received start-up funding from Hampshire County Council's Household Support Fund (HSF) to open community pantries in their areas. The Pilands Wood pantry will operate from the local community centre, while Unity will provide a travelling pantry serving the Stockbridge, West Wellow and King's Somborne areas.

<https://www.hants.gov.uk/News/20231011pantries>

### **County Council to consult on proposed changes to School and Post-16 Transport**

Proposed changes to Hampshire County Council's School and Post-16 Transport Policies will be the subject of two public consultations set to run from Monday 30 October until

Wednesday 6 December

As required by the Department for Education (DfE), there are two policies in place for the County Council's school transport provision for children and young people: one for children of compulsory school age, and a Post-16 Policy for young people with special educational needs and disabilities (SEND) travelling to further education or training.

The first of the two consultations will seek feedback on a proposal to increase the parental financial contribution to the Post-16 Transport service, annually from September 2024, in line with inflation. As with most Local Authorities, the Post-16 Transport service is discretionary and requires a partial parental contribution, with the majority of the overall costs funded by the County Council. The proposed annual increase comes following ongoing exceptional challenges in the transport market nationally which have seen the County Council's transport costs rise significantly above inflation, from £34 million in the 2021/22 financial year to over £50 million in 2022/23.

<https://www.hants.gov.uk/News/20231019transportconsultations>

Cllr [David Drew](#)  
[Test Valley Central Division, HCC](#)