

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 7th MAY 2024

Present: Cllr M Mossman, Cllr J Mann, Cllr K McAllister, Cllr J Dumper, Cllr A Taylor, Cllr J Morrison, Cllr C Brooks & Cllr R Robson

In attendance: Heather Bourner-Clerk

HCC David Drew

1 Members of public

Apologies for Absence

1. Apologies for absence had been received from TVBC A Johnston & Cllr J Hodgson.

Election Of Chairman

2) Cllr McAlister nominated Cllr Hodgson to be chairman, this was seconded by Cllr Mann. All agreed. Although he was absent, he had agreed by email to accept the position. The statutory document will be signed at the next meeting.

Election Of Vice Chairman

3) Cllr Mann nominated Cllr Mossman to be vice chairman, this was seconded by Cllr McAlister. All agreed. Cllr Mossman accepted the position and signed the acceptance of office document.

Adoption of standing orders, financial regulations & code of conduct.

3) The Clerk had circulated all documents and it was agreed unanimously to re adopt these for the forthcoming year 2024-25

Public Participation

5) There were no items raised by the public present.

Declarations of Interest

6) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

Minutes

7) **Resolved:** The minutes of the meeting held on 2nd April were confirmed as a correct record and were signed by the Vice Chairman. Proposed Cllr Robson, seconded Cllr Mann. All agreed.

Planning

8) **The following decisions by TVBC were noted:**

24/00584/TREES- tree works-Fripps, High Street- no objections

Resolved: that the planning decisions on the following applications were endorsed:

24/00999/FULLS & 24/012000/LBWS- demolish and rebuild extension at Hyde Farm Cottage- no objections.

9) County and Borough Councilors' Report

HCC David Drew had circulated a report which can be seen at appendix 1.

TVBC Cllr Johnston had sent her apologies

Flooding Report

10) Cllr Mossman reported on two initiatives. First on Buckholt Road an HCC Highways team had attended to dig the grips as had been requested many months ago but had not notified the Parish Council they would be attending. Subsequently the owner of the adjoining land had raised concerns about the work being carried out so the workforce left the site.

Cllr Drew explained the County Council has the legal duty to maintain the verges including digging grips even if the land owner has concerns. Cllr Mossman asked Cllr Drew to explain to HCC that the confusion had arisen because the work had been requested such a long time

ago and no one was aware they were coming on the day in question, but the work was definitely required. Finally, he asked if they could contact the Clerk to confirm when they will be attending to carry this out.

The second was the flooding on Rookery Lane. The Parish Council had been made aware that parishioners had contacted the local MP regarding flooding and the belief that removing weed from the brook would alleviate this. Subsequently she had contacted the Environment Agency who had issued a one-off directive to riparian owners to remove weed now but with several conditions attached. It was unclear who should issue this instruction to riparian landowners and exactly who these were. Cllr McAlister said she had been contacted by a villager asking her to carry out this work as a riparian landowner however the section she manages is on a higher level that the flooding and removing weed will allow more water to flow downstream and increase the problem! Cllr Mossman will attempt to gather contact details for those riparian owners downstream of the flood and pass on the Environment Agency instruction. Alternatively, the Clerk will contact the EA and ask them to do this given they must hold details of all riparian owners.

Village District Heating Scheme

11) A villager had provided details to the Parish Council regarding a central environmentally friendly heating system to reduce carbon footprint. The Parish Council agreed this was an initiative that might be of interest to villagers. An email will be sent out via the Broughton Village email group to establish the level of interest, if this is positive a feasibility study will be the next step.

Sports Field Pavilion Update

12) Cllr Mann reported the additional CIL bid had been agreed and the CAF grant application had also been successful. Following considerable work, a draft contract has been drawn up which has been fully scrutinized and Cllr Mann recommended this now been signed by The Parish Council, this was seconded by Cllr Brooks. All agreed. The proposed start date for the project is 3rd June 2024.

MUGA

13) The Clerk confirmed she has had no further correspondence with the solicitor who is battling with Linden Home's solicitor so there is no progress on the MUGA project. She agreed to press for an update for the Annual Parish Meeting and also request the grass be cut by Linden's contractor as they still have responsibility for the land.

Neighbourhood Plan

14) Cllr Mann confirmed the steering group continue to meet fortnightly. They have drawn up a questionnaire with the intention of distributing this to all households however this is currently being reviewed by TVBC. The Clerk agreed to chase TVBC for a response.

Cemetery Regulations

15) The Clerk had updated the regulations to make it clear how many interments can be allowed in a plot. Cllr Mann proposed the updated document be adopted. This was seconded by Cllr Robson, all agreed.

The Clerk confirmed there was an excess of £3062.00 cemetery income over expenditure in 2023-24. This will be ringfenced as previously agreed, for costs relating to extending the road which will be required in the future.

Clerks Report

16) The Clerk reported as follows: -

The Clerk confirmed she has ordered the two new defibrillators as agreed at the April meeting.

The planning application for the container at the village hall has been withdrawn.

The bulk of payments for allotments had now been received and a significant number of agreements had also been received. Cllr Robson will now approach those who have not yet provided details and payments. A review of income against expenditure showed that rents received did not cover the water costs. In addition, a large sum had been spent cutting back the allotment hedge. It was agreed rents would be reviewed before they are next due. plots -

A date for the Annual Parish Meeting has been agreed as 23rd May. Guests who have agreed to attend are: - the Chair of Sports Field Committee, HCC Cllr Drew & TVBC Cllr Johnston. The Police designated officer had not responded to requests to attend the meeting, however the Clerk has been offered some leaflets regarding rural crime prevention which she will share once received.

Footpaths.

17) Cllr Morrison reported work to footpath 12 is on hold due to the very wet weather as is the cutting required on footpath 7.

Cllr Morrison also reported he has been approached about protecting some large established Beech trees in the parish but outside the conservation area. He will provide location details and photographs to the Clerk who will discuss the matter with the TVBC tree officer.

Finance

18)

To note the bank balances 30/04/2024: -TSB Charity account
£259488.27

TSB Business Instant £73268.90

United Trust £30969.44

ii) To approve the following payments and authorise on line transactions: -

H Bournier sal	£652.93
H Bournier exp	£18.00
HMRC	£68.00
Hugo Fox	£11.99
Aceliftaway	£312.00
HCC Street lights	£417.05
HALC	£451.00
Mottisfont PC	£37.80
Business stream	£120.55
Southern Asbestos Solutions	£594.00
Welmedical	£2040.00

iii) It was noted that the first installment of precept had been received.

Items to carry forward

19)

20) Correspondence

The Clerk confirmed she had received:

Brochures regarding playground equipment and tree surgeons.

New items for next meeting

21)

Community news

22) Cllr Morrison reported the dedicated telephone number previously purchased for BERG but paid for by the Parish Council was no longer of use. All Councillors agreed this should be cancelled.

Date of next meeting

23) **7.30 pm on Thursday June 23rd- Annual Parish Meeting**
Tuesday 4th June 7.30 pm – next ordinary Parish Council meeting

Appendix 1-Report from HCC David Drew

Primary school place offers confirmed by Hampshire County Council

Parents in Hampshire who applied on time for a school place for children starting school in September 2024 – either in Reception Year or in Year 3 in a junior school – have been sent the outcome of their application by Hampshire County Council today (16 April 2024)

The County Council has processed more than 20,500 applications for children to start school in reception year (Year R) and to move from infant to their first year of junior education (Year 3).

More than 99 per cent (99.05 per cent) of parents have been offered a reception year place for their child in one of their three preferred schools, with over 93 per cent (93.64 per cent) allocated a place at their first preference school.

Further information about the admissions process, including a set of Frequently Asked Questions, is available on the County Council's [Admissions webpages](#).

For more information about school transport assistance and the eligibility criteria, please visit the County Council's [Travel to School webpages](#). This includes information on school transport assistance which may be available in certain circumstances, where the national eligibility criteria are met (application deadline 31 May).

<https://www.hants.gov.uk/News/20240416primaryadmissions>

Changes announced to Hampshire County Council's Cabinet

The following changes to Hampshire County Council's Cabinet membership have been announced today.

Councillor Kirsty North takes on the portfolio of Executive Member for Countryside and Regulatory Services, and also retains her Chairmanship of the Employment in Hampshire County Council Committee (EHCC).

Councillor Zoe Huggins has been appointed to the position of Executive Member for Performance, Human Resources, Inclusion and Diversity.

The portfolio changes will come into effect from Tuesday 23 April, at which point the Cabinet will comprise of the following Executive Members:

- Councillor Rob Humby
 - Leader and Executive Member for Hampshire 2050 and Corporate Services
- Councillor Roz Chadd
 - Deputy Leader and Executive Member for Hampshire 2050 and Corporate Services
- Councillor Liz Fairhurst
 - Executive Lead Member for Adult Social Care and Public Health
- Councillor Jan Warwick
 - Executive Member for Younger Adults and Health and Wellbeing
- Councillor Edward Heron
 - Executive Lead Member for Children's Services
- Councillor Steve Forster
 - Executive Member for Education
- Councillor Nick Adams-King
 - Executive Lead Member for Universal Services
- Councillor Kirsty North
 - Executive Member for Countryside and Regulatory Services
- Councillor Zoe Huggins
 - Executive Member for Performance, Human Resources, Communications and Inclusion and Diversity

Cllr [David Drew](#)
[Test Valley Central Division, HCC](#)