

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 12th NOVEMBER 2024

Present: Cllr J Hodgson, Cllr A Taylor, Cllr R Robson, Cllr K McAllister, Cllr J Mann, Cllr M Mossman & Cllr J Dumper

In attendance: Heather Bournier-Clerk

HCC David Drew

TVBC A Johnston

0 Members of public

Apologies for Absence

1. Apologies for absence had been received from Cllr J Morrison, Cllr C Brooks & Cllr B Keane.

Public Participation

2) There were no members of public present.

Declarations of Interest

3) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

Minutes

4) **Resolved:** The minutes of the meeting held on 1st October were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Mann, seconded Cllr McAllister. All agreed.

Planning

5) **The following decisions by TVBC were noted:**

24/01656/FULLS- partial demolition and rebuild of link between house & cottage-The Close, High Street-permission

24/01968/HRWS- removal of hedge, 4 Dixons Lane-withdrawn

24/01764/FULLS-construction of garage, workshop and vehicular entrance, Hillview House-permission

Resolved: that the planning decisions on the following applications were endorsed:

24/02466/FULLS demolish single story and replace with two storey extension, Hill House, Buckholt Road-no objection-comment to ask that the traffic management plan includes instruction to avoid blocking Buckholt Lane

24/02486/TREES-fell 2 x ornamental cherry, Owl Cottage-no objection

24/02503/FULLS- garage conversion, 6 Queenwood Rise-no objection- comment to ask that the traffic management plan includes instruction to avoid blocking Queenwood Rise

6) County and Borough Councilors' Report

HCC David Drew had sent a report which can be seen at appendix 1. A discussion regarding flooding took place and HCC Cllr Drew agreed to ask an HCC officer to come to a Parish Council meeting to discuss the issue. He asked that the Parish Council draw up a map to show all of the grips that need to be cleared along with all areas that flood. Cllr Mossman will action.

Cllr Mann asked if any changes proposed by HCC to passenger transport could have an impact on the funding received by the Broughton Community bus for all passengers entitled to a bus pass. Cllr Drew agreed to check this.

TVBC Cllr Johnston had circulated the latest Mid Test Matters. She reported that Broughton had been successful in its application to the Rural Prosperity Fund obtaining funds to help with a new business hub.

She said TVBC are now spending time re working the 2040 local Plan to accommodate the new housing targets which have been revised by new central government. There is potential for impact on development in villages and she will ask a TVBC planning Officer to attend the

next Parish Council meeting to discuss what local plans might influence any applications made.

Broughton Community Energy

7) Cllr Hodgson confirmed an application for a £40000.00 grant for a feasibility study to supply local green energy electricity has been made, an outcome is awaited. Tenders have been received by three companies but no contract can be awarded until a decision on the grant is received. A community workshop will be held to update parishioners shortly.

Hedge Cutting around the village

8) The Clerk confirmed she had received an email from the contractor suggesting the cutting program would be added to the schedule of works required if the Parish Council were happy to continue. The Clerk was asked to obtain a quote from him and also contact another contractor to provide a quote.

Sports Field Pavilion Update

9) Cllr Keane was absent but had reported the build is making progress and the end date is still scheduled as June 2025.

Cllr Hodgson reported an email request he had received from the football club regarding erecting railings alongside Salisbury Road which would allow advertising hoardings to be displayed. Parish Councillors had visited the site to find railings have been erected. Cllr Taylor commented these were not aesthetically pleasing and that the signs appear to be appear to be permanently on display rather than only on match days, finally there were no gaps for pedestrians who want to walk across the field rather than round. Cllr Mann said the PC have agreed the sports club should run the sports field but if there is to be a material change, they should ask approval from the Parish Council. Cllr Dumper will speak to the sports committee regarding removal of the signs between matches and also regarding the possibility of removing part of the railings between matches.

Cllr Hodgson will talk to the chair of the sports committee about changes going forward and when the Sport Committee should contact the Parish Council as landowners.

Cllr Taylor reported he is still waiting for further quotes for adult gym equipment which will be fitted at the sports field. The matter will be discussed at the next meeting. He agreed to make contact with the sports committee about possible sites for the equipment.

The Clerk reported that there is now only £560 of funding left for provision of a disabled toilet at the sports ground. If the new build is complete by June 2025, then a further six months funding will be required. The Clerk estimated the cost to be no more than £2000. After some discussion the Parish Council agreed to meet these costs from Parish Council funds. Proposed Cllr Taylor, seconded Cllr Hodgson, all agreed.

It was noted the contractor building the pavilion was not providing any restroom facilities so workmen on site were using the disabled port-a-loo. It was agreed the Parish Council should ask the contractor to contribute to these costs.

Finally, it was noted the contractor Haygarth Ross had still not provided a copy of their Health and Safety policy. The Clerk will contact them to obtain a copy.

Play Area Report

10) Cllr Mann reported the broken fence has not now been repaired, however he said the fence was rotting and further repair would almost certainly be needed.

Cllr Dumper reported two broken benches, one of which needs to be replaced. Cllr Mann will ask a contractor to remove these and the Clerk will obtain quotes for a replacement picnic bench.

Cllr Hodgson has been approached and asked for a new litter bin to be installed in the play area. A site has been proposed and an officer from TVBC had asked to meet a representative from the Parish Council to review the potential site. Cllr Hodgson will arrange to meet the TVBC officer.

Prize Funding Request

11) The Clerk referred to an email she had received from Danebury School requesting sponsorship of a school prize of £30.00. The request was accompanied by an invitation to attend the prize giving event on 21st November. All agreed to funding the prize and Cllr Taylor will attend the event.

Neighbourhood Plan

12) Cllr Mann confirmed the required questionnaire has been delivered to every house in the parish. Once the questionnaires are returned data will be analysed and a public meeting will follow.

Cllr Robson said the steering committee had been depleted and was currently three parish Councillors and one other. A reminder note to return questionnaires will be sent via email and also ask for volunteers to help with producing the plan.

Overgrown Hedges

13) The Clerk reported that following a general request to parishioners some village hedges have been cut back. Councillors will continue to review and report any problem hedges to the Clerk who will write directly to householders.

Lengthsman Scheme

14) The Clerk reported a change to the Lengthsman funding and asked permission from Broughton Parish Council for funding for the small scheme she operated to be paid into and administered from Broughton Parish Council bank account. All agreed.

Clerks Report

15) The Clerk reported that she had informed the solicitor of the dead trees on the land near School Lane to be transferred to the Parish Council and he has asked Lindens Solicitor to arrange for these to be removed. An email pressing for completion was sent on 5th November with a follow up telephone call on the 12th. A response is awaited.

She also reported that it had transpired the closure of the churchyard has not yet been formally completed. Until this is complete TVBC will not consider whether they will take responsibility for the maintenance of the churchyard.

Some investigation had found the letter requesting funding for school drug education workshops almost certainly related to another school rather than the local primary school.

A request to complete a return to the pension's regulator will be actioned by the Clerk.

Finally, the Clerk confirmed the recent changes to the National Insurance contributions limits will see Broughton Parish Council need to make employer contributions relating to the Clerk's Salary from April 2025. These changes have been reflected in the 2025/26 budget proposals.

Footpaths.

15) Cllr Morrison was absent but had sent a report to confirm

The footpath from the end of Buckholt Road up to the downs has been cleared by the Ramblers Association.

The muddy quagmire at the end of Rectory Lane has been reported and a job issued although it is not clear when the work will be carried out.

The replacement footbridge over the sluice on footpath 12 is due to be replaced with a permanent solution starting on 13th November and will take three days.

Two volunteers have stepped forward to help with footpath clearance around the village although a decision as to whether funding will be available for training and equipment is awaited.

Communications

16) Cllr Hodges reminded Councillors to submit any news items to Broughton news and to the Clerk for uploading to the website.

Flooding

17) Cllr Mossman reported on his review of flooding in several areas in the village. He had mapped out the most problematic areas and the Clerk has reported these to Hampshire County Council. He is convinced the real problem is the rapid growth of weed which is not removed early in the year. He is planning a meeting when the leader of the Test and Itchen Association and riparian owners will be invited to attend to discuss this point and hopefully reach agreement as to what work will be carried out by whom and when.

Finance

18) To note the bank balances -

05/11/2024

TSB Charity account £255656.81

TSB Business instant account £73816.40

United Trust £32525.26

ii) To approve the following payments and authorise on line transactions: -

H Bourner sal	£727.26
H Bourner exp	£52.00
HMRC	£11.60
Clerks back pay	£121.41
HMRC	£30.35
Hugo Fox	£23.99
Information Comms	£35.00
Cllr McAllister (NP)	£137.28
Business stream	£132.74
HCC street lights	£379.48
BC Page	£288.00
Grass & Grounds	£636.08
Bulpitt Print (NP)	£739.20
Ace Liftaway	£390.00
Clerks Exps	£26.00
Cllr J Hodgson (Wreath)	£50.00
Danebury School	£30.00

Retrospective

Awbridge Parish Council £764.56

iii) Clerks inflationary pay rise & back pay

The Clerk reported that the National Joint Council for Local Government Services have reached an agreement for an inflationary pay increase which amounts to 62p per hour back dated to 1st April 2024. Back pay of £157.76 is therefore due and the pay rate is increased to £21.52 per hour.

iv) Draft Budget 2025/26

A draft budget had been circulated and was discussed. All Councillors will consider any further additions to the budget forecast. Agreement to this and the precept level will be reached at the December 2024 meeting.

v) CIL funds received

The Clerk reported CIL funds received of £2229.26 in respect of a variation to permission to build a manager's dwelling at Trickle-down Farm in 2021 and £2531.19 following a variation to allow an attic conversion at Hayters, Rookery Lane in 2022. The funds should be spent to mitigate the impacts of development within the area. These will be ringfenced until a decision on how these will be spent is made. The Clerk will write to TVBC for more information about when CIL funds become due and when these should be notified and paid to the Parish Council.

19) Items to carry forward

Community bus replacement

Sports Field mower

20) Correspondence

The Clerk confirmed she had received:

Information regarding, the services provided by Citizens Advice along with a request for volunteers and thanks from the Fireworks Committee for the use of Parish Council land for parking at the recent fireworks event.

The Clerk was asked to report white lines on Queenwood Road again- this week a visually impaired parishioner had been found facing difficulty while walking in the area as the lines are so faded.

21) New items for next meeting -None

Community news

22) Cllr Hodgson highlighted an incident when it appeared ball bearing guns had been used to damage a vehicle parked at the School Lane car park. This had been highlighted on the Broughton email service and further requests to the Parish Council to consider installing CCTV followed. As has been previously reported this is not a simple solution. The situation will continue to be monitored.

Date of next meeting

23) 7.30 pm on Tuesday December 3rd 2024

Appendix 1

Cabinet decides on County Council services for the future

With the future of some Hampshire local services in the spotlight, the County Council's Leader and Cabinet have carefully considered proposals relating to Household Waste Recycling Centres, passenger transport services, School Crossing Patrols, and homelessness support services after careful consideration of consultation feedback and examination of every possible option to help balance residents' needs against the Council's future financial pressures.

See also HCC Future Services Q&A which is attached.

<https://www.hants.gov.uk/News/20241410FutureServicesfinaldecisions>

Don't miss out – sign-up for Holiday Activities and Food this Christmas

The Holiday Activities and Food (HAF) programme is back for Christmas - bringing festive fun and support to families most in need during the school holidays

HAF providers in Hampshire are now taking bookings and families are being encouraged to secure their spot to ensure children don't miss out.

As part of the County Council's [connect4communities programme](#), this Christmas, almost 120 sites across Hampshire will be running HAF schemes, offering free enriching activities and wholesome food each day for those receiving benefits-related free school meals during term time and other vulnerable school-age children. As well as enjoying hot nutritious meals, children are encouraged to be active by participating in sports and spending time outdoors, and to try their hand at a range of activities such as arts and crafts, cooking, games and free play.

<https://www.hants.gov.uk/News/241016HAFChristmas>

Have your say on local cycling and walking plans for the northern Test Valley area

Anyone who lives, works, visits or commutes in the northern Test Valley area is being invited to give their views on new walking and cycling proposals

As part of a consultation by Hampshire County Council, which runs until Sunday 17 November 2024, feedback is being sought on the draft Local Cycling and Walking Infrastructure Plan (LCWIP) for the area.

The aim of the LCWIP is to help identify areas which have the greatest potential for improving routes to make cycling and walking easier and more appealing – particularly for local journeys, encouraging people to leave the car at home.

Feedback on the routes and areas proposed in the consultation can be provided via the online survey on the County Council's website. See here:-
<https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/ow-northern-testvalley-lcwip>

<https://www.hants.gov.uk/News/20241021TVBCLCWIPPR>

National Care Leavers' Week – celebrating 18 months of positive change for Hampshire care leavers

With National Care Leavers' Week (28 October to 3 November) starting today, Hampshire County Council is highlighting the work of the inspiring care leavers helping to make a difference to others like them across the county

In the last 18 months, and in response to feedback from over 230 children and young people in Hampshire's care, the local authority's Care Experienced Adults (CEA) Council has been busy delivering on its key priorities to:

- Reduce the stigma in schools for children in care
- Provide better recognition of children and young people's individual achievements
- Review and improve housing options for young people aged 16 and over
- Improve how the County Council communicates with and responds to young people.

<https://www.hants.gov.uk/News/20241028careleaversweek>

Help us to make it easier to walk and cycle in Hampshire

Residents are being asked to help Hampshire County Council identify locations where physical barriers make it awkward and challenging to walk, cycle, wheel or scoot

The survey, which is open until Sunday 22 December 2024, seeks feedback to help pinpoint locations where there are obstacles, such as bollards, that make getting around difficult for people who have restricted mobility and need to use a mobility scooter, or for those pushing prams or riding cargo bikes for example.

Feedback can be provided via the online survey on the County Council's website.

We want people to tell us where there are:-

- Crossing points that are difficult to use because they don't have dropped kerbs and tactile paving
- Dropped kerbs which are not level with the road
- Staggered or chicane barriers
- Bollards placed too closely together
- Pavements made narrow by items such as guard railings, lampposts and signposts
- Misleading or unnecessary cycle signs and where new or additional cycle parking may be needed

Responses to the survey will help the County Council to secure the funding to make improvements to roads and pavements by providing evidence to support applications for Government funding, or in negotiating contributions from developers building new housing developments.

<https://www.hants.gov.uk/News/20241101SurveyWalkCycleBarriers>

Grants available to local organisations to help Hampshire go Smokefree by 2030

As part of Hampshire County Council's drive to reduce the harm caused by smoking in local communities, a series of grants are to be awarded to the county's district and borough councils, as well as to voluntary, community, and social enterprise organisations, to help people quit smoking for good

Grants of up to £50,000 each are available from the Local Authority to support action to tackle smoking, from November 2024 to March 2028.

<https://www.hants.gov.uk/News/241101smokinggrants>

[David Drew Test Valley Central Division, HCC](#)

