

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 7th NOVEMBER 2023

Present: Cllr J Hodgson (Chairman), Cllr B Keane, Cllr J Mann, Cllr R Robson, Cllr K McAllister, Cllr M Mossman, Cllr A Taylor & Cllr J Morrison.

In attendance: Heather Bourner-Clerk

HCC David Drew

TVBC Cllr A Johnson

0 Members of public

Apologies for Absence

1. There were no apologies for absence.

Co-option new Councillors

2) Colin Brooks had expressed an interest in the vacancy for a Parish Councillor. He gave a summary of his skills and knowledge. Cllr McAlister proposed he be co-opted and this was seconded by Cllr Taylor. All agreed. Colin signed an acceptance of office document and joined the meeting.

Public Participation

3) There were no members of public present.

Declarations of Interest

4) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

Minutes

5) **Resolved:** The minutes of the meeting held on 7th November were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Mossman seconded Cllr McAlister. All agreed.

Planning

8) **The following decisions by TVBC were noted:**

23/02515/FULLS- demolish outbuilding- build ground and first floor extensions- Hillside, Salisbury Road-withdrawn

23/01640/VARS- vary conditions-demolition and rebuild of dwelling- Merlins, Spitfire Lane-withdrawn

23/00937/FULLS- erect dwelling with car port, Hyde Farm- permission

Resolved: that the planning decisions on the following applications were endorsed:

23/02790/FULLS- covert garage, build link to kitchen with revisions to roof and windows-The Close, High Street- no comment

23/03028/TREES-tree works, Orchardton, Horsebridge Road- no objections

7) County and Borough Councilors' Report

HCC David Drew had provided a full report which can be seen at appendix 1.

TVBC Cllr Johnston -highlighted the recent mid test matters newsletter. She confirmed the recent CIL bid for funding for the new sports pavilion would come before cabinet shortly and noted some new grant streams that will open soon.

BERG

8) The Clerk reported that past members were still receiving calls from parishioners requesting help with resilience issues. A meeting of past and present members was to take place shortly. Following this correct contact details for BERG would be circulated on Broughton email.

Cllr Keane gave an update on the siting of a container at the village hall. He confirmed planning permission is required and the application will be submitted by the Parish Council.

Sports Field Update

9) Cllr Keane reported work to obtain funding is still in progress. It is still hoped that the build will begin in March 2024.

One grant stream asks for written confirmation that the Sports Committee has permission to build the pavilion however it is actually the Parish Council who will be authorising the build. Cllr Keane will ascertain exactly what details are required in order that any grant claim submitted is accurate.

Neighbourhood Plan

10) Cllr Mann confirmed meetings of the working members of the Neighbourhood Plan steering group continue to take place and progress to produce a draft document is being made.

Clerks Report

11) The Clerk reported as follows: -

Finally, the required transfer documents and plan for the transfer of land on School Lane to the Parish Council have been received. These need to be signed by Cllr Mossman and Cllr Hodgson. The Clerk will witness these signatures and then arrange for the documents to be returned to the solicitor.

Do The Numbers Ltd have agreed to carry out the internal audit of the 2023-24 records. The quote is £350.00. This may well increase in 2024-25 when records regarding the building of the sports pavilion takes place. The internal audit will take place on 15th May 2024. Cllr Hodgson agreed to sign the acceptance document.

An application for rate relief for the Sports Ground and pavilion has been submitted to TVBC.

Southern Water have agreed to look at the flooding on Rookery Lane and attempt to establish who is responsible for the required maintenance works although they have confirmed they are exceptionally busy at the moment so this may take some time.

The Clerk confirmed that when contacted by an undertaker and a burial is arranged Edward James and Carol Davenport are always informed and a plot number installed when required.

King Sombourne Village Hall are holding free warm hub film events throughout December. The Village bus service have agreed to transport villagers from Broughton, Mottisfont & Dunbridge to these events. Mottisfont Parish Council are applying for a grant from TVBC. Provided this is granted a small shortfall of £72 will arise. Mottisfont Parish Council have asked if Broughton Parish Council will meet half of these costs totaling £36.00. All agreed this payment.

TVBC have requested the return of the balance of the Broughton Warm Hub grant which has not been spent. The clerk will arrange for £437.48 is returned.

A witness signature is required on a letter to TSB bank in order that signature changes can be actioned. Cllr Mossman as a none bank signatory agreed to witness.

The National Joint Council for local government has agreed a pay rise for Parish Clerks of £1.00 per hour back dated to April 2023. This will be applied to the Clerks salary and back pay paid with the December salary. All agreed.

Footpaths & Grass Maintenance.

12) Cllr Morrison reported HCC have contacted him regarding footpath number 701 which is overgrown. He has been able to establish and contact who the landowner who has agreed to clear this.

A copy of the S106 agreement regarding footpath improvements in connection with the Hyde Farm development has now been supplied.

Gates on footpath 7 have still not been mended but HCC agree to do the work early in the new year. Cllr Morrison will monitor as he feels kissing gates would be a better option.

He reported some temporary work near the sluice on footpath 12 has taken place although Cllr Morrison had asked to meet with HCC before any work was carried out. HCC deny the work is by their contractor but have agreed to establish who has carried out the work and provide details.

Finance

13) Balances in the bank accounts

i) 30/11/2023: -

TSB Charity account £247228.83

TSB Business Instant £72816.81

United Trust £30969.44

ii) To approve the following payments and authorise on line transactions: -

H Bournier salary	£666.33
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H Bournier exp	£18.00
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HMRC	£54.60
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Hugo Fox	£11.99
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Ace Liftaway	£390.00
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TVBC	£437.48
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Clerk Back Pay	£176.64
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HMRC	£44.16
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iii) A draft budget for 24/25 had been circulated and was discussed. Given the current rates of inflation it was proposed by Cllr Hodgson to raise the precept by 6%. This was seconded by Cllr Mann. The agreed precept for 24/25 was £29860.00. A copy of the budget plan will be filed with the minutes.

Items to carry forward

Review of allotment tenancy agreements and fees carry forward to March.

19) Correspondence

The Clerk confirmed she had received:

An email requesting the purchase of a double plot in the memorial garden

Details of a burial to take place on 8th December

Details of the last Thriving Communities Workshop

An email thanking the PC for sponsoring a school prize (German) at Test Valley School.

Email invitation to Participate in Emergency Planning & Resilience Focus Group for

Hampshire Resilience Forum

An email regarding utility works on the highway, an explanation from Hampshire Highways

New items for next meeting

20) Cllr Mossman asked that the new MUGA be an agenda item and he will provide all the information he has collected so far.

Community news

21) None

Date of next meeting

22) 7.30 pm on Tuesday January 2nd

Appendix 1- Report from HCC David Drew

Funding boost for childcare providers in Hampshire

Childcare providers in Hampshire are to receive a cash injection of more than £6 million from Hampshire County Council between now and March 2024. The funding comes from the Government's new Early Years Supplementary Grant which is designed to increase the amount that early years providers receive for delivering free childcare to eligible children aged between two and four-years-old

In total, the Government has awarded £204 million from its Early Years Supplementary Grant to Local Authorities, to be paid to early years providers in the 2023/24 financial year. The scheme has already seen more than one thousand Hampshire providers benefit from additional funding this autumn.

The new Early Years Supplementary Grant will increase the funding that settings receive to provide the following free childcare entitlements:

- 15 hours entitlement for disadvantaged two-year-olds
- 15 hours universal entitlement for three and four-year-olds
- 15 hours additional entitlement for three and four-year-old children of working parents
- Early Years Pupil Premium, to support disadvantaged children aged three and four-years-old
- Disability Access Fund, to support three and four-year-olds with special educational needs and disabilities

The plans will see local hourly rates for funded three and four-year-old places increase by 5.1 per cent, from £5.69 to £5.98. Hourly rates for funded two-year-olds and children under two will also rise to £8.32 and £11.30 respectively.

<https://www.hants.gov.uk/News/20231201childcareboost>

Hampshire County Council's highways service ready for cold snap

With a chance of overnight frosts and even some snow in the coming days, the County Council's highway teams remain ready, day and night, to keep Hampshire's main routes gritted, and to respond to surface water flooding and fallen debris on the roads.

Residents are also being reminded to take advantage of the network of community salt bins that are on hand when the temperatures do drop.

The County Council's fleet of winter vehicles are all fitted with the latest technology to ensure salting is deposited on the highway accurately and efficiently, and this includes full satellite navigation guidance, automatic salt delivery and dedicated snow plough fitments. All drivers receive specialist training and our gritters travel at no more than 30 mph when undertaking salting operations.

Hampshire's main roads are always treated first. Our 44 'priority one' routes carry most of the Hampshire's traffic - covering A roads, some B roads, roads to hospitals and other key emergency hubs, large schools and colleges and major bus routes. Each salt run takes approximately three to four hours to complete.

During periods of prolonged severe weather, our 'priority two' routes, which include remaining B roads and single access roads to villages, may also be treated.

Further information for the public is available as follows:

- Salting routes and community salt bin locations

<https://www.hants.gov.uk/transport/roadmaintenance/severeweather>

- Advice on clearing snow and ice from pavements <https://www.gov.uk/clear-snow-road-path-cycleway>

Follow @hantshighways on X (formerly Twitter) to find out when and where the salting lorries are going out, throughout winter.

- Report surface water flooding on the highway www.hants.gov.uk/transport/roadmaintenance/roadproblems
- Report an issue with flooding from a main river to the Environment

Agency www.gov.uk/government/organisations/environment-agency or phone 0800 80 70 60.

Last winter, Hampshire's gritter fleet used 17,700 tonnes of salt, enough to fill 20 Olympic size swimming pools; and treated more than 140,660 miles of road, equal to driving seven times around the Earth, or more than halfway to the Moon.

Throughout the year, the County Council routinely maintains Hampshire's 212,000 gullies and 15,000 catchpits (an empty chamber that is installed into a drainage system to prevent silt and debris from building up and causing blockages).

The County Council is responsible for more than 5,000 miles of local roads.

<https://www.hants.gov.uk/News/29112023HantsHwayscoldsnapPR>

Hampshire County Council's Waste Prevention Community Grant Fund is now open for applications!

Funding of up to £5,000 is available to deliver projects which help to reduce household waste in Hampshire, encourage community cohesion and support the local economy.

Find out more and how to apply:

<https://www.hants.gov.uk/wasteandrecycling/smartliving/wastepreventiongrantfund>

OurHants Mobile App

Hampshire [Hampshire County Council](#) has a brand-new mobile app, 'OurHants,' is officially available for both Apple and Android devices! 🎉

🌐 We aim to bring a plethora of online services right to your fingertips through this user-friendly app. Our commitment to reliability and high standards is at the core of this digital venture, and we're taking it one step at a time.

📖 Initially you will be able to access the complete range of County Council web pages on the app, making it easy for residents to access all services. Plus, booking appointments for Household Waste and Recycling Centres (HWRCs)!

👛 When you book an appointment through the OurHants app, you can save key details like your vehicle registration and permits, ensuring quicker bookings in the future. Manage all your bookings seamlessly in one place and receive important updates right at your fingertips.

🔄 We're eager to hear your thoughts and will be closely monitoring how the app benefits both you and our HWRC service. Your feedback will guide us as we plan to expand the app's capabilities into other areas of online service.

📱 Ready to experience the convenience? Download OurHants now for FREE from the Apple App Store or Google Play! Share the news with your network, and don't forget to give it a go next time you visit an HWRC.

👉 OurHants - Get it on Google Play - <https://play.google.com/store/apps/details...>

👉 OurHants - Download on the Apple App Store - <https://apps.apple.com/us/app/ourhants/id6470827148>

This is a significant leap forward, and we're optimistic that it's just the beginning of even more positive changes and additions to our online offerings.

Partners formally commit to reduce flood risk together

In recognition of the joint responsibility to minimise the risk of flooding for Hampshire's residents, Hampshire County Council, the Environment Agency, Coastal Partners, the Southern Regional Flood and Coastal Committee and Southern Water have signed a 'Joint Leadership Statement' - detailing the intent to work together to reduce flood risk and increase community resilience across Hampshire

The statement, agreed at the recent Flood and Water Management Conference signals the partners' collective commitment to work together to take further action to reduce the risk of flooding for the 400,000 households whose properties are at the highest risk, as well as businesses and

infrastructure.

Since the widespread groundwater flooding that took place 10 years ago, the County Council has undertaken extensive work to mitigate against flood risk. For example, five significant flood alleviation schemes have been completed in Buckskin, Farringdon, Hambledon, Romsey and Winchester and the Flood and Water Management team has reviewed over 4,000 planning applications to assess whether the surface water management plans are sufficiently robust.

Furthermore, the team has also considered more than 500 ordinary watercourse consents - required by home or land owners if they wish to make changes to ditches or watercourses (areas of water that are not part of a main river), to ensure Hampshire residents are not inadvertently increasing flood risk in their area by blocking ditches or reducing pipe sizes and in doing so, reducing land drainage networks.

In view of the 400,000 properties in areas of Hampshire at risk of flooding, under the Strategy, the County Council has also developed 18 'Catchment Management Plans' to identify and prioritise the areas within each river catchment that are at the highest risk of flooding. Within each plan are policies to address flooding issues and frameworks for the development of detailed Action Plans to combat flooding.

<https://www.hants.gov.uk/News/20231124FloodMgmtIntentStatement>

County Council welcomes £132m additional money from Government for long-term road improvements

Hampshire County Council has welcomed a funding package to fix potholes and maintain roads. The Government announced on Friday 17 November a further £132 million for Hampshire over the next ten years to tackle the issue of potholes and invest in longer term, proactive road maintenance.

This is welcome news for Hampshire and follows significant lobbying by the County Council to make the case for additional money, nationally, to help reverse the deterioration of our roads after years of underfunding. Having a ten-year settlement confirmed enables us to plan ahead carefully with more certainty, and to allocate and prioritise resources more effectively. The money will help to tackle the challenges of unprecedented demand, soaring inflation, and the impacts of heavy rain, flooding and sub-zero temperatures. The County Council has already allocated £22.5 million of its own money over the next three years to repair potholes and other defects and this is already helping to make our roads stronger ahead of another potentially difficult winter period. Working with our highways contractor, Milestone, extra frontline resources have been drafted in to repair more road defects following a dramatic and sustained increase in reported issues.

<https://www.hants.gov.uk/News/20232011HighwaysFundingResponse>

Holiday Activities and Food in Hampshire – Christmas cheer for low-income families

While most families anticipate a Christmas filled with socialising, treats and presents, for some on low incomes, the winter season and school holidays can put a strain on already tight household budgets.

Providing hot meals and keeping these children warm, safe and engaged while school is out, the Holiday Activities and Food programme (HAF), is funded by the Department for Education and is administered by local authorities.

As part of the County Council's connect4communities programme, this Christmas, 134 sites across Hampshire will be running HAF schemes, offering free enriching activities and wholesome food each day for those receiving free school meals during term time and other vulnerable school-age children. As well as enjoying hot nutritious meals, children are encouraged to be active by participating in sports and spending time outdoors, and to try their hand at a range of activities such as arts and crafts, cooking, games and free play.

Among those delivering schemes as part of Holiday Activities and Food programme are schools, childcare providers, community groups and sports activity providers. Parents and carers wishing to find out what is on offer in their area should search the Family Information and Services Hub and contact their local providers directly to sign up to schemes.

The upcoming Christmas itinerary follows a successful summer programme, which saw almost £2 million awarded to HAF providers and 9,777 individual children accessing schemes across the

county.

<https://www.hants.gov.uk/News/20231120hafxmas>

Pick your top three school preferences when applying for school places in year R and 3

Hampshire parents and carers with children due to start school in Reception Year or move to Year 3 at a junior school next year, can now apply for their child's school place for September 2024. School applications are open until 15 January 2024. Parents are being reminded to name three schools on their applications, to give them the best chance of being offered a place at one of their preferred schools.

Parents can now go online to submit their applications. They can log back into the system to amend their applications at any time before the closing date on 15 January 2024. Applications must be resubmitted after making any changes.

Those who require support with their applications are encouraged to attend one of the following library drop-in sessions where they will be guided through the process:

- Wednesday 10 January, 9.30am-3.30pm – Andover Library, Chantry Centre, 53 Chantry Street, Andover, SP10 1LT
- Wednesday 10 January, 9.30am-3.30pm – Andover Library, Chantry Centre, 53 Chantry Street, Andover, SP10 1LT

Parents who apply on time will be notified of the outcome of their application on 16 April 2024.

Application advice:

<https://www.hants.gov.uk/News/20231110primaryschoolapplications>

Don't face money worries alone - support is at hand

Hampshire County Council is encouraging residents who are concerned about their financial situation to reach out and get the help they need

Whether it's managing expenses, accessing benefits, handling debt, or finding support for mental health, there are services available to residents struggling with the cost of living.

In addition to the help available from people's own banks and utility companies, Hampshire residents concerned about their finances are encouraged to visit the 'cost of living and money worries' advice page on the [Connect to Support Hampshire website](#) - which signposts to a wide range of trusted, free local and national support and advice services.

Further information is available from the County Council's [Cost of Living web pages](#). As well as debt and finance support, these pages bring together a variety of information to help people keep well over winter, such as advice for keeping homes warm, details about meals on wheels and school meals, as well as advice for maintaining physical and [mental wellbeing](#) during challenging times. Practical support with food and heating costs from the government's Household Support Fund is also available to eligible residents and details can be found on the [connect4communities website](#).

Talk Money Week is held each year to encourage the public to have more open conversations about their money – from pocket money to pensions – and continue these conversations all year-round.

<https://www.hants.gov.uk/News/031123talkmoneyweek>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)