

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 4th JUNE 2024

Present: Cllr Hodgson, Cllr B Keane, Cllr J Mann, Cllr K McAllister, Cllr M Mossman, Cllr A Taylor, Cllr J Morrison, Cllr R Robson & Cllr C Brooks.

In attendance: Heather Bournier-Clerk

HCC David Drew

6 Members of public

Apologies for Absence

1. Apologies for absence had been received from TVBC Cllr A Johnson & Cllr J Dumper.

Public Participation

2) Some members of public present wished to discuss the planning application for an off-grid camp site. (See planning)

There were also questions regarding allotments see paragraph 10

Declarations of Interest

3) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

Minutes

4) **Resolved:** The minutes of the meeting held on 7th May were confirmed as a correct record and were signed by the Chairman with one addition of a supporting document regarding the timeline of the new sports pavilion build. Proposed Cllr Mann, seconded Cllr Robson. All agreed.

The minutes of the Annual Meeting held on 23rd May were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Morrison, seconded Cllr Keane. All agreed.

Planning

5) **The following decisions by TVBC were noted:**

24/00340/VARS variation to full application 23/01542/FULLS, Broughton Grange-withdrawn
24/00641/FULLS demolish current and rebuild new dwelling, Drove house, Rookery Lane-withdrawn

Resolved: that the planning decisions on the following applications were endorsed:

24/01002/TREES- reduce horse chestnut Tree Rivendell, North End- no objections
24/01072/VARS- vary conditions of 21/03450/FULLS-Bayards, South Road – no objections
24/00136/FULLN-change of use of land for an off-grid campsite- Land at Manor Farm, Broughton-Members of public present raised concerns regarding an increased security threat to properties in Rookery Lane and noise levels at the site. Two members of public present were in support of the site.

The applicant was present and said he had attempted to address multiple concerns raised on the village email group. He said security has now been improved near the site, it is temporary in that it is only intended to be used in the summer season, it is not an attempt to get a foothold on the site to then turn it into a caravan park/holiday park, what he is trying to do is simply regenerate an agricultural site by diversifying. No amplified music will be allowed as part of the conditions of camping in the county side and he will address any disturbances on the site as soon as he is aware of them. The site would target walkers on the Clarendon Way, as well as providing units it will be possible for users to pitch their own tents but there will be a maximum number of users on site at any one time.

After some discussion it was agreed there were no material considerations from a planning perspective. The Parish Council did however note there are many objections from parishioners but that the Parish Council had no reasons to object. They did however say they would like to see a planning condition confirming maximum number of users at the site of 20 and that conditions on noise levels are met.

6) County and Borough Councilors' Report

HCC David Drew had circulated a report which can be seen at appendix 1.

Has also confirmed he had spoken to HCC officer Sarah Reghif regarding flooding and she has agreed to attend a meeting when the flood defense group is set up.

TVBC Cllr Johnston had sent apologies.

Setting up a flood defence team

7) Cllr Mossman had sent a report to all councillors regarding the exceptional amount of rain this winter and consequent high-water table which has meant that parts of Rookery Lane and Horsebridge Road have been inundated with flood water for the last two months. Approaches to Hampshire CC and the Southern Water have resulted in visits, but not yielded any action. An appeal to the local MP resulted in an emergency weed cutting relief from the Environment Agency, but little action has occurred and it is not clear who is responsible and how to make improvements. The Director of The Test & Itchen Authority expected the village to have a team of volunteers to leap into action as apparently occurs in other flood prone areas.

It is clear from comments at the annual meeting that many villagers find this situation unacceptable. Roads should not be under water for two months of the year and residents should not be worried every time a van driver goes past their home. He suggested the Parish Council set up a Task Force, probably under BERG, to:

1. Establish who are the appropriate authorities and what their powers are
2. Who are the land owners, what are their responsibilities and how can they be contacted
3. What actions need to be taken to improve the flow of water out of the water meadow and surrounding ditches
4. Form a team of volunteers prepared to help landowners cut weed, clear ditches and install sand bags as and when required

A lot of knowledge will exist within the village and some of the neighbouring communities, which needs to be harnessed and a written action plan agreed. After some discussion it was agreed Cllrs Mossman and Taylor will start to establish facts and draw up a plan.

Sports Field Pavilion Update

8) Cllr Mann reported that the build start is now set for the week commencing 24th June. The quote for building control has been accepted and signed. Those for insurance and building warranty will be signed shortly once all information is available. The Clerk was asked to pay invoices relating to these when they arrive.

The Clerk reported that the internal auditor had raised concerns that the process regarding the building contract had not been carried out correctly and within statute. The Clerk had been able to explain how the process had taken many years and had produced a timeline showing the different milestones when minuted. The auditor was then happy that the position had been dealt with correctly and asked that a copy of this timeline be filed with the minutes.

She also reported on an email she had received about the continuing problem of dog fouling at the sports field. This subject has been well discussed and documented in the past. One suggestion was that dogs should only be allowed on the field on a lead. While signs to this effect could be erected it would be impossible to police.

The Parish Council agreed it will work with the Sports Committee with regard to this problem, considering appropriate signage and once the pavilion build is complete consider fitting a dog waste bin in the area.

Finally, Cllr Hodgson said a local Archery Club were interested in using the field for practice. This could be a source of revenue. He will send details to Cllr Keane who will discuss with the sports field committee

Blocked drainage-Chattis Hill

9) The Clerk reported an email she had received from a parishioner which explained throughout this wet winter and spring there has been enormous run off of water from Spitfire Lane onto the Salisbury Road A30. During a recent downpour the torrent rushing down Spitfire Lane was a sight to behold, and it appears the reason for this is that all the grips are blocked so even if the drainage channel was clear water could not reach it. The Clerk will report this to HCC as the ditches are their responsibility.

Allotments

10) Cllr Robson reported that she had been chasing all allotment holders for missing signed agreements and rent payments. She said she had let some vacant plots but there were still some available.

The Clerk reported an email she had received from an allotment holder who was also present at the meeting. The allotment holder asked for precise figures regarding income and expenditure of the allotments to be included within the minutes. She also raised concerns about the costs of hedge cutting being included as an expense directly relating to the allotments when hedges around all other public areas in the village were cut and paid for by the Parish Council. She had also asked that available plots were advertised as soon as they were available to maximize rents received.

The Clerk explained that since the minutes were written a credit had been received in relation to the water charges. A request to change the minutes to reflect this was made but Cllr Hodgson confirmed this would be reflected in the June minutes.

The allotment holder present was clearly unhappy and expressed her concerns that raising rents would turn this hobby into an elitist activity. Cllr Hodgson suggested that Cllr Robson send an email explanation via the Broughton email group and meet with the allotment holder if necessary.

Following this the allotment holder left the meeting and the Parish Council discussed how a committee of allotment holders would be best placed to deal with day to day matters such as hedge cutting and identifying unused plots. This idea will be suggested and the response considered.

Neighbourhood Plan

11) Cllr Mann confirmed the questionnaire has now been reviewed by TVBC and returned to the steering group. They will now review this in the hope that the survey can be circulated to all households soon.

Clerks Report

12) The Clerk reported as follows: -

The Clerk confirmed she continued to discuss the outstanding matters on the land transfer at school Lane with the solicitor. The current delay lies with Linden's solicitor who needs to provide details to TVBC regarding the transfer deed. Both The Clerk and TVBC Ali Johnston have spoken to the legal department at TVBC to press for urgency.

The internal auditors report had been circulated along with an action plan and this was discussed. The review of policies and statutory documents would be dealt with by the Clerk and documents circulated to Councillors for agreement at the next few meetings. Investing funds was considered however as the build process was now in place for the pavilion it was agreed moving funds now would complicate matters. The second TSB account does attract interest as do the funds invested on the United Trust bank.

The use of dedicated email addresses was discussed in some detail, most Councillors were not in favour of creating a dedicated email service and individuals who wanted to separate Parish Council business from personal will consider setting up an email specifically for this.

Accounts for the year ended 31st March 2024 had been circulated and agreed. The Audit return was reviewed. Section 1 was reviewed and agreed followed by section 2 which was also reviewed and agreed, both were signed by the Chairman. The asset register was reviewed and signed as an agreed record. All Councillors confirmed they had no conflicts of interest with BDO LLP and it was agreed Cllr Hodgson should sign the necessary form. Dates for public rights to review the financial records were agreed as 1st July to 09th August. The Clerk will now submit the return.

Footpaths.

13) Cllr Morrison reported the line of Beech Trees on footpath 7 are protected by Tree Preservation Orders and TVBC have now provided full details to the Clerk.

Has reported he has recently walked several footpaths in the parish and has strimmed back some overgrown foliage. While there is nothing serious at present, he will continue to monitor this. A reminder will be sent via email reminding land owners to cut back overgrown foliage and hedges.

The required work to the sluice gate on footpath 12 is still outstanding. Cllr Morrison expressed concern that two areas of concern, flooding and the repairs to the footpath were becoming entangled. He had learnt footpath representatives had been talking to a lady concerned by flooding at her property. He will contact HCC to establish facts.

Finally, he reported that HCC will no longer be engaging contractors to carry out work to footpaths. Countryside services will help if they can but are promoting the use of volunteers. They will provide funding to train volunteers and to purchase equipment for the work such as strimmers. While working for HCC volunteers would be covered by their insurance, if they also worked on behalf of the PC voluntarily, they would be covered by Parish Council insurance. Cllr Morrison will establish if there are any volunteers prepared to do this.

Finance

14) To note the bank balances 28/05/2024: -

TSB Charity account £258759.50

TSB Business Instant £73358.38

United Trust £30969.44

ii) To approve the following payments and authorise on line transactions: -

Well medical	£2040.00
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Do the Numbers Ltd	£320.00
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H Bourners sal	£652.93
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H Bourners exp	£18.00
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HMRC	£68.00
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Hugo Fox	£11.99
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Grass & Grounds	£348.41
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Carol Davenport	£246.00
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B van Noort	£25.00
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Playsafety	£211.20
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B Paige	£200.00
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15) Items to carry forward

Potential allotments committee

16) Correspondence

The Clerk confirmed she had received:

Reports from Playsafety regarding the play area which will be discussed at the July meeting

17) New items for next meeting

Possible new play equipment particularly for teenagers

Communication within the village

Community news

18) Cllr Keane reported the defibrillator at the sports pavilion was used recently and the ambulance service took the machine because it had important stored information in it. Cllr Keane has now tracked it down and will retrieve and reinstall this.

Date of next meeting

18) 7.30 pm on Tuesday May 7th

Appendix 1-Report from HCC David Drew

Major funding boost to the tune of £2.3 million for Hampshire music education

Hampshire County Council's Music Service has been awarded £2.3 million by Arts Council England as part of a major national investment in high quality music provision for children and young people

The funding will see Hampshire's Music Service become the lead organisation in a hub of

local partners including schools, community groups, music organisations, industry representatives and others, all working together to deliver and support music education across Hampshire. This will be one of 43 such 'Music Hubs' working nationally to inspire a love of music.

Of the funding received, £1.7million will support the Music Service to continue providing music education across Hampshire, while £600,000 will be used to invest in musical instruments, equipment and technology to further develop learning opportunities for children and young people.

<https://www.hants.gov.uk/News/20240507musicclub>

Blood pressure monitors now available from Hampshire libraries

Hampshire residents can now borrow blood pressure monitors from their local library, alongside books and magazines

In a move to help local people to take charge of their own health, the County Council is making devices available for free at all its libraries.

Anyone who is concerned about their own or a loved one's blood pressure should seek advice from a medical professional. For more information about blood pressure and hypertension visit the NHS website at www.nhs.uk/conditions/high-blood-pressure-hypertension/

<https://www.hants.gov.uk/News/240507bloodpressuremonitors>**County Council's surface dressing programme making Hampshire roads more resilient**

Hampshire roads will be given a new lease of life this summer as Hampshire County Council's annual programme of road surface strengthening gets underway at 400 locations

Where surface dressing is being carried out, road closures will usually be in place from 9.30am to 4pm, with a few exceptions. Timings will be flexible, as the process is very weather dependant, but local roadside signage will be updated as promptly as possible to keep people informed

Hampshire residents can find out more about roadworks taking place in Hampshire, including surface dressing schemes at: <https://one.network/> and <https://www.hants.gov.uk/transport/roadmaintenance/plannedmaintenance>

<https://www.hants.gov.uk/News/08052024surfacedressing>

Extra cost of living support for Hampshire households

Hampshire County Council has announced plans for how £7.1million of extra funding will be used to help local households struggling with the cost of food and energy prices. The funding is an extension of the Government's Household Support Fund (HSF) until September 2024.

The funding allocations include:

Hampshire-wide grants

- £550,000 to develop sustainable food support and grants for the community pantry network;
- £483,569 to Citizens Advice to support households with utility costs;
- £421,250 for services that support unpaid carers and young carers;
- £220,000 to the Environment Centre to provide guidance and support to households on energy-related issues as well as provision of practical household items;
- £57,155 for the Hampshire Library Service to extend and develop its current community offer.

Other support includes; Community grants, Grants to District/Borough Councils, Grants through education settings, Hampshire County Council social care support

The [connect4communities website](#) includes information for households seeking help and for organisations looking to deliver support. Information about applying for community grants will be added to the website in the coming weeks.

<https://www.hants.gov.uk/News/240514hsffunding>

Maintaining vital support for Hampshire's unpaid carers

A new, single countywide carers support service starting in September is set to offer help to Hampshire carers over the age of 18 looking after someone with a long term health condition, including dementia, and those looking after a person with a physical or learning disability

The new service will provide a wide range of assistance comprising information and advice, direct one-to-one support where carers' needs are more complex, and contingency and emergency planning, helping carers to prepare plans in the event of an emergency and being unable to look after their loved one.

The 2021 Census identified 111,739 unpaid carers in Hampshire, although according to the Office for National Statistics the numbers are likely to be much higher than the Census figures indicate.

<https://www.hants.gov.uk/News/240517supportforcarers>

Hampshire's young people vote climate change and environment as top concern

More than 25,000 young people across Hampshire have taken part in Make Your Mark, the UK's biggest youth consultation, to choose campaign priorities for young politicians to focus on in the coming two years

[Make Your Mark](#) participants, aged between 11 and 18, were asked what issue affects them most from a shortlist of 10 issues. Young people of Hampshire voted Climate Change and the Environment as their top issue for 2024, as it has been in the Hampshire ballot since 2019.

The issue of health and wellbeing was voted a close second in Hampshire while it was the most important topic for young people across the UK. The consultation also showed crime and safety as a major concern for young people both in Hampshire and across the whole country.

Olivia, Member of Youth Parliament for North East Hampshire, said: "The results of Make Your Mark have made the worries and concerns of our youth undoubtedly clear. It is important for the youth to be heard, but so much more important now moving forward to act accordingly to remedy their worries for the future and present."

Over half a million young people took part in the consultation nationally with Hampshire receiving the second most votes.

Hampshire Youth Parliament is continuing its climate campaign by running its third Hampshire Climate Conference in September in partnership with Winchester College and the [Final Straw Foundation](#). It will bring together pupils from across Hampshire to hear from keynote speakers and learn about environmental issues in a variety of interactive climate-based workshops.

<https://www.hants.gov.uk/News/20240522youthclimate>

Hampshire County Councillors vote to tackle abuse and intimidation in politics

Hampshire County Council has today joined councils across the country in supporting the Local Government Association's (LGA) Debate Not Hate campaign - which aims to address the growth in abuse received by local councillors

At the Local Authority's AGM on Thursday 23 May, County Councillors voted unanimously to support a Motion to sign up to the campaign and challenge the normalisation of abusive and aggressive behaviours against councillors, officers and contractors delivering public services for Hampshire residents.

The Local Authority has also committed to work closely with the Hampshire and Isle of Wight Police and Crime Commissioner to ensure there is a clear and joined-up mechanism for reporting threats and other concerns about the safety of councillors and their families.

<https://www.hants.gov.uk/News/20240523debatenothate>

New Chairman and Leader for Hampshire County Council

Hampshire County Council has elected a new Chairman and Leader at its Annual General Meeting held today (Thursday 23 May)

Councillor Keith Mans has been elected as Chairman and Councillor Nick Adams-King has been elected as the new County Council Leader.

"Under my leadership, Hampshire County Council will continue to strive to be an efficient,

caring, innovative, business friendly council. One that cares for our environment, tackles the challenge of climate change, and actively promotes the positive and necessary work we do to protect our most vulnerable Hampshire residents.

The full County Council Cabinet has been confirmed as follows:-

- Councillor Nick Adams-King – Leader and Executive Member for Hampshire 2050 and Corporate Services
- Councillor Jan Warwick – Deputy Leader and Executive Member for Younger Adults and Health and Wellbeing
- Councillor Liz Fairhurst – Executive Lead Member for Adult Social Care and Public Health
- Councillor Zoe Huggins – Executive Member for Hampshire 2050 (Climate Change, Culture and Partnerships) and HR, Communications and Performance
- Councillor Roz Chadd – Executive Lead Member for Children's Services
- Councillor Steve Forster – Executive Member for Education
- Councillor Kirsty North – Executive Lead Member for Universal Services
- Councillor Lulu Bowerman – Executive Member for Highways and Waste

<https://www.hants.gov.uk/News/23052024NewHCCChairmanandLeader>

Driving economic growth – membership announced for Hampshire's Prosperity Partnership Board

Hampshire's new Prosperity Partnership has taken the next steps today towards cementing arrangements to boost economic prosperity, innovation, and skills across the county, with the appointment of new Board members to the new business-led collaboration which aims to build on the legacy of the successful Local Enterprise Partnerships to drive economic growth for the benefit of people and businesses across the county

The functions of Local Enterprise Partnerships moved over to upper tier local authorities, such as county councils, earlier this year. A Government requirement of the transition has been for Hampshire County Council to create the Hampshire Prosperity Partnership Board – bringing together representatives from local government, education, and business to help inform County Council decisions in relation to economic development and skills to ensure the best outcomes for local people.

Read more about the [Hampshire Prosperity Partnership](#).

<https://www.hants.gov.uk/News/24052024DrivingeconomicgrowthPR>

Future Services – changes to planned decision-making dates

Following the announcement that a General Election will be held on 4 July 2024, decisions on proposals in relation to the findings of the Future Services Consultation held earlier this year, will be postponed until this autumn

With a General Election also now due this summer, the County Council has considered the circumstances very carefully. Local authorities must adhere to important restrictions on publicity and decision-making activity, especially for key issues, during a pre-election period (the weeks running up to an election). Any decisions and communications activity in relation to the outcome of the Future Services Consultation should be avoided under pre-election rules. In deciding to postpone the dates for final decision-making, the local authority has also reflected on the need for Councillors to be able to fully participate in the process, and the County Council's established practice of ensuring that significant decisions are generally rescheduled to after an election.

<https://www.hants.gov.uk/News/24052024FutureServicesdecisiondates>

[David Drew](#)
[Test Valley Central Division, HCC](#)

