

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 2<sup>nd</sup> NOVEMBER 2021**

Present: Cllr E James (Chairman), Cllr G Elliott (Vice Chairman), Cllr J Dumper, Cllr W Baillie, Cllr J Mann, Cllr B Keane, Cllr J Hodgson, Cllr P Jenkins, Cllr C Hamilton-Parker & Cllr P Boulton.

In attendance: Heather Bourner-Clerk  
HCC David Drew  
TVBC Cllr Alison Johnston  
0 Members of public

The Chairman welcomed everyone present to the meeting.

**Apologies for Absence**

1) There were no apologies.

**Co-Option of new Councillor**

2) Four residents of Broughton had expressed an interest in becoming a Parish Councillor. Following the necessary nomination and voting process Celeste Hamilton-Parker was co-opted to be a Parish Councillor.

**Public Participation**

3) There were no members of the public present however the Clerk had received two emails from members of the public with requests for work to be carried out to the road surface and the ditches in Rookery Lane. The road surface is very damaged and need of significant repair and the ditches and soak a ways are very clogged and cause flooding issues in heavy rainfall. The Clerk will ask HCC David Drew to speak to officers at Hampshire Highways to establish what can be done.

A further email had been received asking that the gate at the sports field on Salisbury Road be left unlocked. The Sport Field Committee have already agreed the pedestrian gate will be replaced by a stile in due course. Until this is built the gate will remain locked.

**Declarations of Interest**

4) Cllr Mann declared an interest in a planning application at property owned by him. Cllr Hodgson also declared an interest in a separate application for his property.

**Planning**

5) **The following decisions by TVBC were noted:**

21/02147/FULLS single storey extension 2 Whiteshoot- permission

21/01402/FULLS retention of building for seating area ancillary to tourist accommodation- permission

**Resolved: that the planning decisions on the following applications were endorsed:**

21/02781/FULLS- insertion of 3 light tubes, Harlequin Cottage- no objections

21/03181/TREES- tree work 30 North End, Broughton- no objections

6) **County and Borough Councillors' Report**

**HCC David Drew provided a full report which can be seen at appendix 1.**

**TVBC Cllr Johnston said** the next Mid Test Matters newsletter will be circulated shortly. She confirmed HCC & TVBC have approved a joint waste and recycling plan which should be introduced in 2023. She asked that Parish Councillors consider responding to consultations on the local plan which will be circulated soon. Finally, she confirmed she had now been appointed as the Climate Emergency representative for TVBC.

**Minutes**

7) **Resolved:** The minutes of the meeting held on 5<sup>th</sup> October were confirmed as a correct record These will be signed by the Chairman. Proposed Cllr Mann seconded Cllr Hodgson. All agreed.

### **Streetlight Queenwood Road**

8) Cllr Keane has been unable to speak to the resident affected by the street light but believes the light has been successfully dimmed. He will establish facts and report to the next meeting.

### **Electric car charging point**

9) Cllr Keane said the next meeting of the BVHMC was on 17<sup>th</sup> Nov when he will discuss the possibility of installing an electric car charging point at the Village Hall.

### **Request from Test Valley School**

10) The Clerk confirmed a request had been received from Test Valley School asking the Parish Council to sponsor a prize at their annual prizegiving ceremony in December. Sponsorship of £25.00 per prize was sought. It was unanimously agreed to sponsor one prize and the Clerk was asked to pay the £25.00 fee. Cllr Hamilton-Parker will attend the prize giving event.

### **Defibrillators**

11) The Clerk confirmed she had applied for a grant from TVBC for £900 the maximum amount allowed to pay for two thirds of the cost of a new defibrillator. TVBC Johnston supported the application and is hopeful the grant will be given. Cllr Keane will order the new machine and organise its installation.

### **Budget 2022/23**

12) The Clerk had circulated a spreadsheet to inform Councillors of the level of income required to meet the planned costs of the Parish Council in 2022/23. Discussions followed regarding rising prices and inflation. The general view was that a small increase to the precept will be necessary. All Councillors will consider the budget and a decision will be made at the December meeting.

### **Fripps Acre fences & gates.**

13) Cllr Elliott reported that he has almost completed repairs to fences and gates at the play area. He has also approached two contractors for quotes to replace the entire fence, when received these will be considered although the repairs should mean the fence life has now been extended.

### **Sports Field Update**

14) Cllr Elliott said the points agreed for the Parish Council to release the funds of £150,000 to the new sports pavilion project were

- Any lease granted would be on a basis of regular review and renewal and not long term
- A robust repair program was in place
- No payments will be made unless full funding for the project is guaranteed.
- The details of lease length required from potential grant providers will be provided to the Parish Council
- The Parish Council will seek advice from TVBC and Hampshire Council as required.
- The agreed constitution document was adopted.

Cllrs Elliot & Keane had discussed these with the other Sports Field Committee members at their recent meeting. The Committee are now working on putting these requirements in place. Work continues to move the building project forward and to raising funds to complete the project.

### **School Lane Completion work**

15) Cllr Boulton had circulated some emails giving an update on this matter. It seemed some progress was being made albeit slowly. The legal transfer documents and deed of variations are still unsigned but a new solicitor is now attempting to make progress to complete. The S106 funds have now been paid to TVBC which will be available for the Parish Council to draw from to maintain the grass areas for which they will become responsible once the transfer takes place. The capital sum required to build the MUGA is still awaited. Vistry the management company working for Linden Homes have agreed to cut back the grass areas, while the transfer situation is resolved.

## **Clerks Report**

16) The Clerk reported as follows: -

A request for a meeting with TVBC regarding Neighbourhood Plans or Village Design Statements has been sent and some potential dates in November supplied. A representative from Mottisfont Parish Council would like to join these discussions. Those present felt that it was important to recruit other villagers to become involved in any such project and as a result would like to postpone any meeting until early in 2022. The Clerk will rearrange.

The flooding problems in Buckholt Road have been referred to Hampshire Highways. A request was made of the landowner to reinstate the culverts but this met with resistance. As the Parish Council have no legal powers to enforce action Hampshire Highways will now deal with the matter.

Charity returns for both the Recreation Field and the Play Area have now been submitted for the financial year 20/21.

The subscription to the information Commissioners regarding data protection has also been renewed.

## **Footpaths.**

17) Cllr Elliott said he had reviewed paths that need cutting back now and will pass details to the Clerk who will ask the Lengthsman to carry out any work required. He will ask some local landowners to cut back bridleways and footpaths for which they are responsible.

Cllr Elliot also reported on work he has been carrying out regarding cutting hedges throughout the village. He has circulated a spreadsheet which detailed all areas he believed the Parish Council were responsible for. He will obtain a quote for this work to be carried out.

He was also reviewing grass areas throughout the village and is discussing new tenders with contractors for the grass cutting season in 2022.

## **Allotments & Centenary Garden**

18) Cllr Baillie said he had been reviewing the price of rents for allotments and suggested these needed to rise to meet increased costs. Charges for allotments in other nearby villages and the costs to the Parish Council for providing the allotments were considered. The Parish Council agreed a rise was required to cover costs. Cllr Baillie will discuss the matter with allotment holders at their next meeting and report back at the December Parish Council meeting.

**Allotment vehicle access-** there has been requests for vehicles to approach the allotments from the high street by driving across the entrance to the children's play area. The Parish Council would not agree to this as there are much safer alternatives. Cllr Baillie said if the angle of the entrance gate was adjusted and a turning circle installed this would help those who needed to drive to the allotments. It was agreed he would investigate how these adjustments could be made.

Cllr Baillie also said he had been working with Cllr Elliott to carry out work to improve the Centenary Garden. The quotes for hedge and grass cutting will include the Centenary Gardens.

## **Request from School for site to plant tree**

19) Cllr James said Broughton Primary School have asked the Parish Council if they can plant a commemorative tree in the village on Parish Council owned land. Following some discussion, it was agreed a suitable site was the bottom area of the children's playground.

## **Finance**

20) Balances in the bank accounts were noted as: -

30/10/2021:

TSB Charity account £136633.67

TSB Business Instant £71827.07

United Trust £30,000

**Payments Resolved:** that the following payments be approved, online transactions approved or cheques signed:

H Bourner sal	£420.09
H Bourner exp	£46.77
J Boyce	£200.00

It was noted that the second instalment of the precept had now been paid by TVBC.

### **Items to carry forward**

21)

1. Climate change community initiative
2. Moving recycling bins from Village Hall
3. Wildflower turf
4. New equipment at skate park

### **Correspondence**

22) There were no items of correspondence other than those already discussed.

### **New items for next meeting**

23) None at present.

### **Any Other Business**

24) Cllr James confirmed there will be a remembrance service at The War Memorial on Sunday 14<sup>th</sup> November, Cllr Celeste Hamilton-Parker will lay a wreath on behalf of the Parish Council.

### **Date of next meeting**

25) **7.30 pm on Tuesday December 7th 2021**

## **Appendix 1**

### **Parish and Town Councils and Community Organisations invited to apply for grants to tackle climate change**

Hampshire County Council is offering grants to make community buildings more energy efficient as part of its commitment to combatting climate change. Measures that could be funded include solar panels, LED lighting, window replacements or insulation for buildings such as village halls and community centres.

Hampshire County Council declared a climate emergency in 2019 and is committed to becoming Carbon Neutral by 2050. Grants will be available for projects that can demonstrate how they will contribute to these targets. The amount of funding available for any one project will depend on the overall level of demand, but there will be an absolute upper limit of £30,000 for any single organisation.

The funds will benefit community buildings by helping to install energy efficient measures. This could include LED lighting conversion, improvements to heating systems, window replacements or solar panels. Smaller grants are also available to undertake energy performance audits prior to any larger work taking place.

<https://www.hants.gov.uk/News/20211028climatechange grants>

### **Boost your immunity this winter**

Hampshire County Council is lending its voice to the NHS call for everyone to 'Boost your immunity this winter' by getting the COVID-19 booster and 'flu vaccine.

With COVID-19 infection rates continuing to rise across the county, eligible residents are being urged to get their booster and 'flu jabs as soon as possible. Respiratory viruses such as Coronavirus and 'flu spread more easily in the colder, wetter winter months and Prime Minister Boris Johnson has issued a call to arms urging everyone over 50 to get their booster jabs when they get the call.

<https://www.hants.gov.uk/News/271021winterimmunity>

### **County Council agrees steps to improve bus services in Hampshire**

Hampshire County Council has made two significant decisions geared towards improving bus services in the county. Firstly, approving a countywide Bus Service Improvement Plan (BSIP) for submission to the Department for Transport and, secondly, adopting a policy that will enable the

County Council, as the local transport authority, to take action when unauthorised vehicles are found using bus priority measures.

The Authority's Bus Service Improvement Plan (BSIP) sets out the vision and the proposed steps that would be taken to achieve higher standards in bus travel in Hampshire. It aims to achieve a substantial increase in bus use across the whole of the county by creating the conditions that will both attract investment for bus services and infrastructure, as well as grow the number of passengers.

<https://www.hants.gov.uk/News/20210111busserviceimprove>

### **County Council's first Climate Change Annual Report published**

A detailed overview of Hampshire County Council's work towards tackling Climate Change - over the 12 month period since the launch of its Climate Change Strategy - has been reported to the Authority's Cabinet Members (12 October).

This first [Climate Change Annual Progress Report 2020 – 2021](#) sets out the significant progress that is being made across the county to reduce carbon emissions and ensure that Hampshire is prepared for the impacts of climate change. The work is focused on key areas like reducing emissions from transport, making homes more energy efficient, generating local renewable energy and protecting and enhancing our natural environment. The report also highlights how the County Council is working with partners to support residents and communities to take action and make their contribution to tackling climate change.

<https://www.hants.gov.uk/News/20211012ClimateChgAnnualRept>

### **Closing the budget gap - Hampshire County Council Cabinet considers options to address £80 million revenue shortfall by April 2023**

At their meeting on 12<sup>th</sup> October, Hampshire County Council's Cabinet has weighed up a range of proposed options for closing a budget gap of at least £80 million faced by the Authority by April 2023.

Following Cabinet members' consideration of proposals for individual service areas last month, together with Hampshire residents' responses to this summer's Balancing the Budget consultation on options for addressing the anticipated revenue shortfall and the potential impacts, the Cabinet as a whole, has now approved the Authority's medium term financial strategy and financial savings programme to 2023. Recommendations will now go before the full County Council on 4 November for a final decision, following which some proposals may then be subject to further, more detailed consultation.

By law, the County Council must deliver a balanced budget. Every County Councillor is alert to the extent of the financial forecast and it will be for all Members, when they meet at the start of November, to reconcile a sustainable way forward. Based on the outcome of that meeting, Hampshire County Council will prepare the Budget for determination, next February, including next year's level of council tax.

<https://www.hants.gov.uk/News/12102021Cabinetbudgetproposals>

### **Early progress set out for a County Deal for Pan-Hampshire**

Early options and proposals for a potential County Deal for the Pan-Hampshire area will be set out to members of Hampshire County Council's Cabinet on 12 October, marking the start of work to prepare a detailed starting proposition for negotiation with Government later this year. A summary 'prospectus' document, which sets out the ambition, priorities and options for taking forward a County Deal for the Pan-Hampshire area (covering Hampshire County Council, the 11 district and borough councils within the County Council administrative area, Portsmouth and Southampton City Councils and the Isle of Wight Council) has since been developed and will form the basis of further discussions with the area's borough, district and unitary authorities during the autumn, as well as wider consultation with other stakeholders.

<https://www.hants.gov.uk/News/04102021CountyDealforPan-Hampshire>

[Cllr David Drew](#)

[Test Valley Central Division, HCC](#)