

*BROUGHTON PARISH COUNCIL*  
**MINUTES OF THE MEETING HELD ON 3rd OCTOBER 2023**

Present: Cllr J Hodgson (Chairman), Cllr B Keane, Cllr R Robson, Cllr K McAllister, Cllr J Mann, Cllr A Taylor, Cllr M Mossman & Cllr J Morrison.

In attendance: Heather Bourner-Clerk

HCC David Drew

2 Members of public

**Apologies for Absence**

1. Apologies for absence had been received from Cllr J Dumper for this meeting due to unforeseen medical issues. The Parish Council noted his absence for the next 6 months. He hopes to return to Parish council duties in 2024. Apologies were also received from TVBC Cllr A Johnson.

**Co-option new Councillors**

2) Cllr Hodgson said there is still a vacancy for a Parish Councillor but as yet there have been no expressions of interest.

**Public Participation**

3) One members of the public present made enquiries about fitting a memorial bench at the cemetery. All agreed this was acceptable. Cllr Keane will clear an area for the bench to be installed and details of the bench type and the words on the memorial plaque will be sent to The Clerk.

The other matter raised was the deterioration of the visual narrowing markings and surfacing on Queenwood Road. The footpath can no longer be recognised and this presents a health & safety risk. The Clerk will report this to HCC

**Declarations of Interest**

4) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

**Minutes**

5) **Resolved:** The minutes of the meeting held on 5<sup>th</sup> September were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Robson seconded Cllr McAlister. All agreed

**Planning**

8) **The following decisions by TVBC were noted:**

23/01542/FULLS- erection of replacement dwelling, garage & annex, with associated parking & landscaping plus alterations to barn and creation of new access-Broughton Grange-permission

**Resolved: that the planning decisions on the following applications were endorsed:**

23/02661/TREES- reduce Ash tree- Linden House, High Street-no objection

23/02348/FULLS-single storey rear extension, Grandfathers, Rookery Lane- no objections

**7) County and Borough Councilors' Report**

**HCC David Drew had provided a full report which can be seen at appendix 1.**

Frustrations were voiced that resources have been spent on resurfacing a cul de sac in the village when there are enormous pot holes in well used roads such as school Lane. Cllr Drew said the decisions about prioritizing funding lie with HCC.

**TVBC Cllr Johnston** had sent apologies.

**Request for funding**

8) The Clerk reported she had been approached by the PCC regarding a possible project to renovate the church organ. They were awaiting a quote but if the cost of the project was achievable, they may approach the Parish Council for a grant. The Clerk confirmed it were possible for the Parish Council to make a grant donation to the project under S137 LGA 1972

however there were financial limits. The Parish Council will consider any grant request received.

### **BERG**

9) Cllr Keane reported that the BERG group had recently met and were considering erecting a container on land at the Village Hall to store resilience items. The Village Hall management committee agreed to pay for the siting of the container in return for some storage space. BERG asked that the Parish Council support the idea and suggested the Parish Council purchase the container with the remaining SSSEN grant money. It was suggested planning permission would be required. Cllr Keane will approach TVBC for some pre planning advice.

Cllr Morrison reported he is unable to attend the TVBC Resilience Forum on 28<sup>th</sup> October, Cllr Taylor agreed to attend in his place.

### **Sports Field Update**

10) Cllr Keane had circulated a business plan and proposed lease document from the Sports Field Committee regarding continued use of the Sports Field which is owned by the Parish Council. The document had been reviewed by Councillors and legal advice from HCC obtained. Some updates had been added and the revised document circulated to all Councillors. Following further discussion Cllr Mann asked whether the Parish Council were currently insuring sports equipment in the clubhouse and if this should continue. The Clerk will check the current policy.

All confirmed Once agreed the Chairman and Cllr Keane will sign the document

The Clerk confirmed that planning permission for the new pavilion has now been granted. The Sports Club committee had been made aware of all conditions relating to the permission.

### **Neighbourhood Plan**

11) Cllr Mann confirmed a meeting of five working members of the Neighbourhood Plan steering group had taken place. Some responsibilities had been allocated and research was being carried out. A further meeting will take place in October.

### **Clerks Report**

12) The Clerk reported as follows: -

Despite contacting Shentons solicitors twice there was no further update on the revised transfer document for the School Lane Land. The Clerk will contact Shentons by telephone. Cllr Hodgson will publish a notice on the Broughton email explaining the delays and frustrations of the Parish Council. There was a suggestion that the press maybe interested in the story and this may well be considered in the future.

The Clerk has been able to ascertain that the funds for the upkeep of the land once transferred are now held by TVBC.

All the necessary forms regarding change of signatories on the Parish Council bank accounts have been completed by Councillors. The Clerk will now process these.

Weed growth in pavements around Hinwood Close and Paynes Lane was reported to Aster Housing but they have confirmed this is not their responsibility. This has subsequently been reported to HCC.

A revised S106 funds schedule has been obtained and there is sufficient funds available to make a claim for the costs of the new birds nest swing. All Councillors agreed the Clerk should action this. The Clerk confirmed that funds set aside for the Sports Field can be used for the new sports pavilion. There is also the possibility that those relating to informal recreation could be used for the new sports pavilion however they may also be required for the planned MUGA. The total of the two funds is approximately £9700.

The Clerk will liaise with Cllr Keane to claim this once the build process begins.

Finally, the Clerk confirmed she had attended the TVAPTC & TVBC conference on Saturday morning. All Parish Councils are encouraged to send a representative to the next TVAPTC on 23<sup>rd</sup> November at Kings Sombourne Village Hall.

### **Footpaths & Grass Maintenance.**

13) Cllr Morrison reported that the work funded by S106 funds has been completed. There are some problems with new gates that do not close that will be addressed and footpath 6 which was damaged in a recent storm by excess rainwater. Although a repair has been actioned this may well need to be revisited.

A bridge on footpath 12 has some rotting railway sleepers on top of a brick wall that HCC will need to replace but will need to discuss the matter with landowners. They suggest a culvert and pipes is a better solution. Cllr Mossman will establish who owns the land to assist HCC.

Not all of the ringfenced funding for footpath improvements has been spent on this project and Cllr Morrison will ask for the footpath at Rectory Road to be improved.

All Councillors were asked to send details of any other footpath repairs or improvements required to Cllr Morrison who will liaise with HCC.

### **Finance**

14) Balances in the bank accounts

i) 27/09/2023: -

TSB Charity account £246500.29

TSB Business Instant £72681.83

United Trust £30969.44

ii) To approve the following payments and authorise on line transactions: -

H Bournier sal	£644.33
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H Bournier exp	£46.80
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HMRC	£49.00
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Grass and Grounds	£875.52
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Hugo Fox	£11.99
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Carol Davenport	£108.00
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Aceliftaway	£312.00
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Sutcliffe Play	£462.00
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### **Retrospective**

Galea Gardening	£185.00
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Insurance	£1322.95
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To note- 2<sup>nd</sup> instalment of precept now received

15) Items to carry forward

School Lane completion

Review of allotment tenancy agreements and fees

### **19) Correspondence**

The Clerk confirmed she had received:

An email regarding the issue of keeping the Memorial Garden tidy

An email regarding a highways issue on Romsey Road

An email regarding a hedgehog highway project.

Email to Cllr Hodgson asking for CCTV in the village

Email regarding sculptures

### **New items for next meeting**

20) Budget 24-25

### **Community news**

21) Cllr Mann said he had spoken to the artist regarding the Village Sign at the pound who has confirmed this must only be washed with soap and water and can then be treated with oil which will restore the colours.

### **Date of next meeting**

22) 7.30 pm on Tuesday November 7<sup>th</sup> 2023

## Appendix 1

### Report from HCC David Drew

#### **Hampshire County Council marks National Inclusion Week with a call to local employers to take action**

During National Inclusion Week (25 September – 1 October), the County Council is supporting two key events as part of its work with employers and colleges to help SEND young people into the workforce.

The first event saw the County Council inviting local hospitality and catering businesses to discover the benefits of employing young people with special educational needs and disabilities.

The event will included case studies from employers in the sector, explaining how employing young people with SEND has helped their businesses. Employers will also have the opportunity to hear about the support that colleges and education providers can give to businesses to ensure the right young person is placed in the right job.

The County Council is also delighted to be taking part in the opening of a brand new £4.9 million SEND Independence Hub at Brockenhurst college. The building contains 14 new classrooms, social space, staff space, meeting rooms, a medical room, a hygiene room and a sensory room, among other facilities.

<https://www.hants.gov.uk/News/250923NationalInclusionWeek>

#### **Andover special school celebrates completion of building project**

The Mark Way School in Andover has celebrated the completion of major building works which have created 20 additional school places for children with special educational needs and disabilities (SEND)



The Mark Way School caters for young people aged 11-16 with Moderate Learning Difficulties. A significant expansion of the school was completed in May 2023 and has enabled the school to increase its capacity by up to 20 additional places, from 82 to 102 pupils. The project has created two new classrooms, two new group rooms and an improved outdoor space for students, as well as extensive internal refurbishments to the existing school building.

#### **On your feet Hampshire!**

During Falls Prevention Week (18-22 September), Hampshire County Council is highlighting the more than 100 'Steady and Strong' classes taking place across the county each week, helping people aged 65+ maintain and improve their strength and balance, enabling them to stay independent and keep doing the things they love

Steady and Strong classes are specially designed to build strength, reducing the risk of falls and fractures. The classes are a mix of seated and standing exercises, with chair support for

those who need it. Costs are kept low to make all the sessions accessible to as many people as possible - and new members are always welcome.

<https://www.hants.gov.uk/News/20230918SteadyandStrong>

### **#BeeWell youth wellbeing programme to bring a hive of activity to 130 local secondary schools**

Young people in over 130 secondary schools will be invited to have their say on the issues that matter to them most, as a pioneering youth-centred wellbeing programme gets underway in Hampshire, the Isle of Wight, Portsmouth and Southampton

The programme in Hampshire, the Isle of Wight, Portsmouth and Southampton will see annual surveys delivered in participating schools over the next three years from September 2023.

<https://www.hants.gov.uk/News/20230918beewell>

### **Hampshire to further increase monthly payments to local residents hosting Ukrainian families**

Hampshire County Council has today announced that it will be paying an extra £200 per month to all Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme, until the end of March 2024. This takes the monthly payment to £700

<https://www.hants.gov.uk/News/20230911Ukrainehostpayment>

### **County Council future spending plans take shape this autumn**

This autumn, Hampshire County Council will begin important financial planning for the future of local services, taking on board feedback from the county's residents on a variety of options that could help address a predicted shortfall in the council's budget of at least £132 million by April 2025

<https://www.hants.gov.uk/News/08092023FuturespendingplansSept2023>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)