

BROUGHTON PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 5th SEPTEMBER 2023

Present: Cllr J Hodgson (Chairman), Cllr B Keane, Cllr R Robson, Cllr K McAllister, Cllr J Mann, Cllr A Taylor, Cllr M Mossman & Cllr J Morrison.

In attendance: Heather Bourner-Clerk

HCC David Drew

TVBC A Johnson

2 Members of public

Apologies for Absence

1. Apologies for absence had been received from Cllr J Dumper.

Co-option new Councillors

2) Cllr Hodgson said there is still a vacancy for a Parish Councillor but as yet there have been no expressions of interest.

Public Participation

3) The members of the public present had nothing they wished to discuss.

Declarations of Interest

4) There were no declarations of interest. All Cllrs present confirmed no amendments were required to register of interest documents.

Minutes

5) **Resolved:** The minutes of the meeting held on 4th July were confirmed as a correct record and were signed by the Chairman. Proposed Cllr Keane seconded Cllr Morrison. All agreed

Planning

8) The following decisions by TVBC were noted:

23/01489/VARS remove condition restricted occupation- Westwinds, South Road-permission

23/01485/OBLS- discharge restriction regarding occupancy, Westwinds, South Road

23/01766/TREES- tree works, Wheelwrights, 4 Old Forge Gardens-no objections

23/01172/FULLS-alterations to porch, Cob House, Payne's Lane- permission

23/00516/FULLS- Change of use agricultural to residential garden, The Barn House- permission

23/01482/CLPS-lawful dev certificate, convert garage to bedroom-7 Chattis Hill Stables- issued

Resolved: that the planning decisions on the following applications reviewed between meetings were endorsed:

23/01695/LBWS-repair listed wall, Greyhound Mews-no objections

23/01675/FULLS- replace sports pavilion-support

23/01766/TREES-tree works, Wheelwrights-no objections

23/01947/TREES- tree works, Clifton Cottage- no objections

23/01729/FULLS- install 2 dormers with link, Fortunes Way, Paynes Lane- no objections

23/02056/TREES, fell 1 sycamore, 1 Hinwood House-no objections

23/02053/TREES- reshape sycamore, 1 Hinwood House-no objections

Resolved: that the planning decisions on the following applications were endorsed:

23/01963/CLPS-lawful dev cert, single storey extension, Westwinds, South Road-no objection

23/01907/Fulls & 23/01908/lbws-Demolish outbuildings and erect single storey extension

along with conversion of cart shed to 2 bed dwelling – The Parish Council support the objections raised by TVBC conservation officer and will write to that effect.

23/02162/FULLS-two storey side extension, Meadow View, 12 Downs Close-objection based on the scale and dominance of the proposed addition and that lack of compliance with COM 11 of the TVBC local plan

7) County and Borough Councilors' Report

HCC David Drew had provided a full report which can be seen at appendix 1.

TVBC Cllr Johnston reported that TVBC still have funds available in their cost of living grant allocation. She also reported Houghton PC are proposing to set up a PAN parish forum to try and tackle sewerage problems affecting the river Test and finally that the next SHEELA report is not now expected to be published until February 2024.

Village Sign Renovation

8) Cllr Hodgson reported that a parishioner had viewed the Village Sign with a view to renovating this. The costs of his time and all materials required was £356.00. Cllr Mann said there were specific requirements for renovation set out by the original artist. He will obtain details and the renovation will be a budgeted item next year.

Play area repairs

9) Cllr Dumper was absent but had reported by email that after several months and many complaints the company supplying the repair parts for the play area had sent a contractor to carry out the work. Because they had taken so long and as a gesture of good will they had also carried out the repairs highlighted as required by the 2023 safety inspection plus provided the parts free of charge as necessary.

At the same time a new basket swing had been fitted as previously discussed. The Clerk confirmed she had contacted TVBC regarding S106 funds available. The figures were discussed and she was asked to obtain clarification of what the funds regarding school lane related to and what the funds set aside for the sports field could be spent on. A claim for the new fence has been made and Cllr Mann will provide a photograph of this which is now required by TVBC.

Sports Field Update

10) Cllr Keane had circulated a business plan and proposed lease document from the Sports Field Committee regarding continued use of the Sports Field which is owned by the Parish Council. The document had been reviewed by Councillors and legal advice from HCC obtained. Concerns raised regarding the operations at the Sports Field and how they related to the charitable trust were discussed. The Clerk was able to confirm the charitable trust was operated by Broughton Parish Council and as such they were in a position to draw up a lease with the Sports Committee. Cllr Taylor suggested a clause be added to the lease which allows the use of the field by all villagers not exclusively the Sports Committee.

Points raised by HCC legal services were discussed and the Clerk was asked to contact them for further information.

The Clerk confirmed the planning application has now been submitted and some further details requested by TVBC have been supplied. Some concerns had been raised in respect of the required space for the officials changing room and Sport England have been asked to clarify.

Finally, Cllr Keane said the required Sports Club Committee bank account had now been opened. The Sports Committee have asked that some of the remaining covid grant funds are now passed to them. The Parish Council agreed in principle to £1000 being transferred provided the conditions set by the Parish Council regarding providing funds for the new pavilion were as far as possible now met. The Clerk will circulate details of those conditions to Councillors for review.

Neighbourhood Plan

11) Cllr Mann confirmed a meeting of five working members of the Neighbourhood Plan steering group had taken place. Some responsibilities had been allocated and research was being carried out. A further meeting will take place in October.

School Lane Completion work

12) The Clerk confirmed she had written to the solicitors asking for an update and reminding them of the deadline set by the Parish Council at which point they may require a revaluation. As yet no response has been received from Linden Homes solicitors. The Clerk will continue to pursue.

Clerks Report

13) The Clerk reported as follows: -

Following several concerns raised regarding flooding in Rookery Lane the Clerk confirmed she had contacted Southern Water who had agreed to investigate. They had recently written confirming they were contacting the relevant landowners but no further details have been received.

Renewal quotes for insurance in 2023/24 have been requested. The current insurer has quoted £2092.68 which is apparently the best of three quotes they obtained. (The cost was £1966.35 for the current year) BHib have quoted for a like for like policy at £1390.39. It was unanimously agreed that the BHib quote should be accepted.

Cllr Mann and the Clerk are working on a full report regarding the allotments. Cllr Mann plans to hold a meeting of all allotment holders soon. A villager had raised the question of trimming back the hedge which runs alongside the allotments and a footpath. Cllr Mann said allotment holders had carried out this work in the past and the matter will be discussed at the proposed meeting.

All the necessary forms regarding change of signatories on the Parish Council bank accounts had been obtained and would now be completed.

Hugo Fox the website provider has now confirmed the need to charge for their basic website at a cost of £9.99 per month. After a short discussion it was agreed that the website provided precisely what the Parish Council needed and that the costs for the website should be met. The Clerk will action.

Footpaths & Grass Maintenance.

14) Cllr Morrison had circulated a report from HCC regarding proposed footpath improvements paid for from S106 funds generated by the Hyde Park development. Work has now started and is likely to last for up to three weeks. Cllr Morrison will have regular meetings with HCC as the work progresses.

Some other footpath clearance is required and the lengthsman will be asked to clear these.

An article will be placed on Broughton news reminding landowners of their responsibilities to cut back overhanging hedge and verge growth.

Finance

15) Balances in the bank accounts

i) To note the bank balances 31/08/2023: -

TSB Charity account £239190.79

TSB Business Instant £72617.38

United Trust £30969.44

ii) To approve the following payments and authorise on line transactions: -

H Bourner sal £644.33

H Bourner exp £40.75

HMRC £49.00

Grass and Grounds £602.88

Sutcliffe Play £3643.09

123Reg (web domain) £20.39

Carol Davenport £204.00

Ace Liftaway £390.00

BDO LLP auditors £504.00

Retrospective

Galea Gardening £110.00

Grass and Grounds £602.88

Carol Davenport £204.00

H Bourner sal £644.33

HMRC £49.00

Ace Liftaway	£312.00
Business Stream Water	£105.11

18) Items to carry forward
 S106 funds available
 School Lane completion
 Review of allotment tenancy agreements and fees

19) Correspondence

The Clerk confirmed she had received:
 An email regarding an injury received by a walker on footpath 19 of Buckholt Road. The walker had been advised to refer the matter to Hampshire County Council.
 Email from the Broughton Fireworks committee requesting land at the allotments/cemetery can be used for parking at the event and ensuring insurance cover is in place. The Parish Council were able to agree both.

New items for next meeting

20)

Community news

21) A recent post on social media had highlighted the memorial garden looking untidy. A volunteer resident has since tied this and the Parish Council wished to note thanks to that volunteer. The Garden has always been looked after by volunteers however the Parish Council will now carry out some research into finding a paid contractor to take on the work.

Date of next meeting

22) 7.30 pm on Tuesday October 3rd

Appendix 1

Schools and RAAC

Residents may be aware of the recent news story regarding schools in England due to close imminently as a result of their buildings containing unsafe concrete: [School buildings in England to shut over concrete safety fears - BBC News](#).

No Hampshire school is being closed. Cranbourne College in Basingstoke is the only site where RAAC has been identified among Hampshire County Council's maintained schools. Temporary works have already been undertaken to one section of the building to make sure it is safe and another area has been taken out of use since the beginning of the year, however, the school is expected to open as normal at the start of the autumn term.

Generating green energy at home – save on bills, protect the environment

The group-buying scheme, Solar Together 2023, is now open to Hampshire residents looking to buy high-quality installations, at the right price, from pre-vetted installers.

The scheme, offered by Hampshire County Council in partnership with independent experts iChoosr, means residents who invest now in solar panels or battery storage for their homes will not only benefit from reduced energy bills, but also boost local renewable energy generation – reducing carbon emissions in Hampshire and helping to build resilience to climate change.

Residents have until 27 October to register their interest online, for free and without obligation – www.hants.gov.uk/solartogether
<https://www.hants.gov.uk/News/20230829SolarTogether>

Every day matters - families urged to prioritise attendance in new school year

With the new school year fast approaching, Hampshire County Council is encouraging families to do all they can to support regular school attendance for their children.

While rates of school attendance are improving locally, there is still more to do to match the levels typically seen before the Covid-19 pandemic. Educational specialists advise that attending school every day, unless unwell, is best for children to ensure that the solid foundations for their future education and employment can be laid. It is also one of the best

ways of protecting a child's mental and physical health.

<https://www.hants.gov.uk/News/290823-school-attendance>

Recycle vapes at HWRCs to avoid fire risks urges County Council

Hampshire residents can now recycle vapes at any Household Waste Recycling Centre (HWRC), helping to avoid disposal in general waste, which is a fire risk, and reduce littering

Following the rise in vaping it is now estimated that around 1.3m single use vapes are thrown away each week, making it the fastest growing type of waste.

Following an increase in young people experimenting with vaping, Hampshire County Council has pledged continuing support for a series of education and enforcement measures to tackle the increasingly pressing issue of teen vaping. In total, 20.5% of children nationally have tried vaping, up from 15.8% in 2022 and 13.9% in 2020.

To help tackle the environmental impact of vapes, all our Household Waste Recycling Centres can now accept reusable, refillable and disposable vapes for recycling. Most large supermarkets and some shops also have special bins where batteries, including single use vapes, can be disposed of safely. Rogue batteries are the single biggest cause of fire in refuse trucks and waste sites, which poses an avoidable risk to staff and unnecessary cost burden on taxpayer-funded services. It can also mean a truckload of valuable recyclable material that were carefully sorted by residents going up in smoke.

Single-use vapes contain lithium-ion batteries which can catch fire if broken. This is an increasing problem across the country, and research by Material Focus, a non-profit organisation which runs the Recycle Your Electricals campaign, found that more than 700 fires in bin lorries and recycling centres nationally were caused by batteries that had been dumped into general waste. In Hampshire, the County Council estimates one fire a month on average in a waste truck or waste facility can be attributed to a battery, faulty electrical item or disposable BBQ.

<https://www.hants.gov.uk/News/07082023RecyclevapesatHWRCs>

HCC launches consultation on future of care homes

On 4 September 2023 a consultation will commence on proposals that would see some £173million invested over the next five to six years to transform and expand the future of nursing and specialist care accommodation directly provided by Hampshire County Council for the county's growing older population. The consultation will run for 10 weeks, closing on 12 November 2023. From 4 September the consultation will be available at this link:

<https://www.hants.gov.uk/social-care-2023>

The County Council's seven remaining nursing and short term 'step-down from hospital' care homes will remain in operation. The changes would be phased over time and would help to increase the overall number of directly provided Local Authority beds to around 1,000 from the current position of just over 900 beds.

Annually, the County Council sources care home places for around 1,600 clients, more than three quarters of whom go into private care homes. The investment proposals would enable a similar ratio of care provision to be maintained.

<https://www.hants.gov.uk/socialcareandhealth/adultsocialcare/care-homes>

Cllr [David Drew](#)

[Test Valley Central Division, HCC](#)